

**Westfield State University**  
**College of Graduate and Continuing Education**  
**Graduation Application – BACHELOR’S DEGREE**

This form is for the purpose of alerting us to your intention to graduate. Awarding of the Bachelor’s Degree occurs only when **all** requirements have been fulfilled and the appropriate signatures have been obtained. Although the degree will not be awarded until all academic and administrative requirements have been fulfilled, some CGCE students may participate in the May commencement exercises without having fulfilled all requirements if:

- 1) they have earned at least 114 credits and have an approved plan in place for completing the outstanding coursework before the end of the second summer session immediately follows the commencement ceremony, and
- 2) they have no more than 2 requirements outstanding, and
- 3) they have an overall GPA of 2.0 or higher, and
- 4) they have met the major GPA requirement for *their* graduating major

**Students who will not have completed all requirements, but who have met the statements above may petition to the DGCE by completing the Petition to Participate in Commencement form, and submitting it by March 4th**

\*\*\*\*\*

**Print Student Name:** \_\_\_\_\_

**Student ID (CWID):** \_\_\_\_\_ **Personal Email:** \_\_\_\_\_

PRINT STREET	PRINT CITY	ZIP CODE
HOME PHONE	CELL PHONE	BUSINESS PHONE

**The \$75 application fee must accompany this form when submitted. Applications will not be processed without the fee. The fee is due regardless of the student’s attendance at the commencement ceremony.**

**Do you anticipate completing all degree requirements by the upcoming May?**      Yes      No

**If YES, do you plan on participating in the May commencement?**      Yes      No

**If NO to above: 1) Are you planning on participating in May commencement?**      Yes      No

**2) Do you plan on completing all requirements by:**

July      August      December      January

**3) List outstanding coursework to fulfill the degree:**

\_\_\_\_\_

## Diploma Information

A diploma will not be ordered until you have completed this information.

**PRINT** name **EXACTLY** as it should appear on your diploma:

First: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

Degree: \_\_\_\_\_ Major: \_\_\_\_\_  
(goes with Degree)

Minor: \_\_\_\_\_ Second Major: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

You will receive information regarding the cap and gown, and May commencement in April, and instructions will be posted on the university website. All graduating students are welcome and encouraged to participate in commencement.

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### Bachelor Of Arts Degree Programs

Art  
Communication  
Economics  
English  
Ethnic and Gender Studies  
History  
Liberal Studies  
Mathematics  
Music  
Political Science  
Psychology  
Sociology  
Spanish  
Theatre Arts

### Bachelor of Music Degree Programs

Music Therapy

### Bachelor Of Social Work Degree Programs

Social Work

### Bachelor Of Science In Nursing Degree Programs

Nursing

### Bachelor Of Science Degree Programs

Accounting  
Athletic Training  
Biology  
Chemistry  
Computer Science  
Computer Information Systems  
Criminal Justice  
Data Science  
Earth System Science  
Environmental Science  
Finance  
General Science  
Health Science  
Liberal Studies  
Management  
Marketing  
Movement Science  
Regional Planning

### Bachelor Of Science In Education Degree Programs

Elementary Education  
Early Childhood Education  
Special Education  
Vocational Technical Education (CGCE Only)

### Office Use Only

Circle Requirements Filled: CORE GPA ≥ 2.0 Minimum 120 Credits

\$75 fee paid Minor Major \_\_\_\_\_ 2<sup>nd</sup> Major \_\_\_\_\_

All requirements will be filled after successful completion of current Spring Term: Yes No  
Student has approved plan in place to complete by August 30<sup>th</sup> of this year: Yes No

Signature, Director of Operations: \_\_\_\_\_ Date: \_\_\_\_\_