Pagan Awareness Club Constitution of Westfield State University

Article I

Name:

Section 1: This organization shall be known as the Pagan Awareness Club of Westfield State University, hereby referred to as­­­­ PAC.

Article II

Purpose:

Section 1: PAC was created to allow students who practice paganism, or are interested in learning about paganism, a space to discuss their beliefs and share knowledge. Paganism is a blanket term for any religion other than Christianity, Judaism, or Islam. PAC is designed to be a religious/informational club for the student body. The Club’s activities include weekly discussion groups and sharing practices from one another’s beliefs.

Article III

Membership:

Section 1: Membership shall be open to all full-time and part-time undergraduate students of Westfield State University who have paid their student activities fee for the current academic semester.

Section 2: Members are considered to be active if they attend and participate in fifty percent (50%) of club meetings and activities.

Article IV

Officers:

Section 1: The officers of the club include a President, Vice President, Secretary, Treasurer, and Social Media Manager.

Section 2:

**President**:

The President’s duty is to oversee meetings and create proposals for any activities the club wishes to do. The President is also in charge of planning club meetings.

**Vice-President**:

The Vice-President’s duty is to oversee meetings if the President cannot do so. The Vice-President’s duty is to also help the President with organizing club meetings/activities.

**Secretary**:

 The Secretary’s duty is to keep track of club records and attendance.

**Treasurer**:

 The Treasurer’s duty is to keep track of the club's funds.

 **Social Media Manager**:

 The Social Media Manager’s duty is to maintain the club's social media accounts and postings.

Section 3: Any active member can run for office after one semester with the club.

Section 4: The term of office for each officer is one academic year.

Article V

Advisors:

Section 1: Advisors are open to any faculty, staff, or librarian.

Section 2: The advisor’s duty is to help the club meet its stated goals. Primarily they are expected to provide support for the club.

Section 3: The advisor is chosen by the club officers. This is done via group discussion and majority vote.

Article VI

Elections:

Section 1: Any active club member can nominate someone for office as long as the nominee has been an active member for one (1) semester. Active club members can also nominate themselves if they meet the same criteria.

Section 2: Votes will be cast by separate anonymous ballots for each position. The President will then read the votes aloud and mark them on a board. The president shall also abstain from voting except in the event of a tie. The president is not allowed to read the votes for the presidential ballot. This will be done by the secretary. As such the secretary is to abstain from voting in the presidential ballot unless there is a tie.

Section 3: No election may be held if there is not a quorum of fifty percent (50%) of the club members plus one (1) present at the meeting.

Section 4: Ties will be broken by the president unless the tie is for the presidential position, then the secretary will be the tie breaker.

Section 5: Elections will be held towards the end of each academic year. Officers then hold their position for one (1) academic year.

Article VII

Meetings:

Section 1: The club will meet no less than once a week.

Section 2: Officers may hold separate meetings with only the other officers or meetings without the advisors.

Section 3: The president, vice-president, and advisor may call special meetings if they are needed.

Article VIII

Vacancies:

Section 1: If an officer resigns or leaves a new election for that position will be held. This election will follow the same rules as normal elections.

Section 2: Should the advisor resign or leave, the club will hold a meeting to appoint a new advisor.

Article IX

Amending Procedure:

Section 1: This constitution may be amended by a two-thirds (2/3)majority vote of the voting members of the club and if approved by the Rules and Regulations Committee of the Student Government Association.

Article X

Removal from office:

Section 1: Should the club find that an officer is not performing their duties they may call for a vote to remove the officer. A fifty-percent (50%) plus one (1) vote of the voting members of the club is needed to remove an officer.

Section 2: Should the club find that the advisor is not performing their duties they may call for a vote to remove the advisor. A fifty-percent (50%) plus one (1)vote of the voting members of the club is needed to remove an advisor.

Article XI

Recognition of Safety and Waiver of Liability:

Section 1:

1. The Student Government Association (herein, SGA) and this Club, Pagan Awareness Club of Westfield State University (PAC), recognize that the overall safety and wellbeing of its Club members is a priority function of the Club.
2. This Club­­­­ (named above) is only authorized to conduct its activities in a designated University approved location such as one provided on campus grounds or at a recognized location that is designed or approved for this Club’s specific activities.
3. Each Club member, as a material condition of membership, understands, accepts and agrees that his/her participation in this Club is voluntary and that he/she voluntarily assumes all risks and liabilities associated with his/her participation.  Each Club member, by accepting membership, agrees to hold the SGA harmless from and indemnify the SGA against any and all liability, including, but not limited to physical, financial, emotional and property damage claims, whether sustained or inflicted, in connection with or in any way related to the participant’s participation in the Club.
4. Once approved the SGA acts as an administrative resource for the Club and is not responsible for managing Club activities. The Club must be under proper supervision (by an advisor or coach or certified facility manager) while performing Club activities which may include but are not limited to practices, meetings and competitions.
5. Any and all injuries, whether incurred or inflicted in connection with Club activity, must be reported to Westfield State University Public Safety (413) - 572-5262 immediately per University reporting procedures. The SGA Parliamentarian or Representative must also be notified of such injury in writing no later than twenty-four (24) hours after the injury occurs. Reports of injuries will be kept by the SGA within the Club’s file.
6. After a report of such an injury has been made, all Club activities must cease while the cause of the injury is determined and an assessment of the situation occurs. After such determination and assessment by the Rules and Regulations committee, the club may resume its activities only if authorization from the SGA Parliamentarian to resume is issued in writing.

Section 2:

1. Failure to adhere to these conditions may result in sanctions, up to and including, revoking the Club’s active status as determined by the Rules and Regulations Committee.