

Dear College for Kids Student and Family:

Welcome to the 2021 College for Kids program at Westfield State University!

A member of the College for Kids staff, as well as your instructor, will be waiting for you in a designated area outside Wilson Hall on the first day of your scheduled class. Parking will be located in the Commuter Parking Lot adjacent to Wilson Hall. A link to the campus map has been included in the accompanying email for your convenience. Additional details regarding student drop-off and pick up as well as updated safety protocols will be available on the website soon and will be emailed to parents prior to the start of the program. **Please note that a Photo ID and signature will be required to pick up the student at the end of the class.**

We must have the enclosed forms on file in our office **prior to the start of your child's classes.** Current Massachusetts law requires that we have medical information on file for your child. This information will be kept on file in the College for Kids office for us in the event of an emergency.

Included with this email you will find:

- Medical Form
- Student Standards and Expectations
- Permission Slip
- Student Pick-Up Permissions

**Please send all completed paperwork to:**

Westfield State University  
College for Kids/CGCE  
577 Western Avenue  
Westfield, MA 01086

**OR**

Fax to: 413-572-5227  
Email to: [collegeforkids@westfield.ma.edu](mailto:collegeforkids@westfield.ma.edu)

We encourage sending your child with a healthy snack and drink for each class. Due to allergies, we only ask that you refrain from snacks that contain nuts. If a class requires your child to wear certain clothes or bring certain items, it will be indicated in the class description.

We will notify you promptly about any class changes or cancellations beginning July 1<sup>st</sup>. If you have any questions, please contact us at 413-572-8557 or [collegeforkids@westfield.ma.edu](mailto:collegeforkids@westfield.ma.edu).

Thank you!

Brandon Fredette  
Program Coordinator, College for Kids  
Westfield State University

*\*Please turn this letter over for times and dates of courses.\**

## College for Kids Schedule

Westfield State University  
Parking: Commuter Lot

Week 1 - July 12-16, 8:30am – 12pm

Week 2 - July 19-23, 8:30am – 12pm

Week 3 - July 26-30, 8:30am – 12pm

Week 4 - August 2-6, 8:30am – 12pm

Morning class session: 8:30 a.m. – 12:00 p.m.

Pick-Up Time: 12:00 p.m.\*

\* A Photo ID and signature will be required to pick up the student at the end of the class.

*We are excited to have you join us for College for Kids at Westfield State University this summer!*

Thank you!