

Graduate School
Graduate Assistantship Opportunities
2018-2019 Academic Year

Graduate Academic Program Placements			
Position Description	Preferred Qualifications	Required Work Hours	Assistantship Benefits
<p>Part-Time Graduate Assistant – Master of Science in Accounting Program Provide tutoring services for undergraduate accounting classes; hold weekly drop-in office hours for tutoring; offer a 1-hour weekly review session for Principles of Accounting I classes, and a 1-hour weekly review session for Principles of Accounting II classes. Mentor: Dr. Erin Moore, Department Chair</p>	<p>Should be prepared to tutor in each of the undergraduate accounting concentration courses.</p>	<p>7 ½ hours per week when classes are in session; specific hours will be negotiated</p>	<p>A stipend of \$1100 per term (Fall and Spring), and six* (6) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive five (5) tuition credits per semester. PA students receive 6 tuition credits <u>per academic year.</u></i></p>
<p>Full-Time Graduate Assistant in Social Work Field Department Provide administrative assistance to staff in the Social Work Field Department, including but not limited to (1) aid in organization, planning, and implementation for two field-related community events; (2) maintain certain aspects of the program’s online field documentation system; (3) assist with administrative functions of the student internship application process; and (4) copying, filing, and other miscellaneous clerical/administrative functions. Mentor: Terri Haven, Field Education Director</p>	<p>Proficient in use of word processing, spreadsheet, and publishing software, comfortable with both PC and Apple systems; highly motivated, comfortable in a fast-paced team environment; strong verbal and written communication skills; successful applicant will commit to both fall and spring semesters due to flow of process in the department.</p>	<p>15 hours per week when classes are in session; specific hours will be negotiated; Mondays and Thursdays preferred with occasional need to adjust days of work to accommodate dates of community events.</p>	<p>A stipend of \$2200 per term (Fall and Spring), and up to twelve* (12) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive ten (10) tuition credits per semester. PA students receive 12 tuition credits <u>per academic year.</u></i></p>

Position Description	Preferred Qualifications	Required Work Hours	Assistantship Benefits
<p>Full-Time Graduate Assistant - Interdisciplinary Behavioral Health Collaboration Project Provide administrative assistance to IBHC Project staff, including but not limited to: (1) aid in organization, planning, and implementation of IBHC Project goals; (2) assist in developing and maintaining online platform for virtual modules and webpage; (3) CEU maintenance; (4) application process; (5) data gathering; (6) data base maintenance; (7) other administrative functions. Mentor: Dr. Nora Padykula, IBHC Project Director</p>	<p>Proficient in use of word processing, spreadsheet, and publishing software, comfortable with both PC and Apple systems; experience with online educational platforms; highly motivated, comfortable in a fast-paced team environment; strong verbal and written communication skills.</p>	<p>15 hours per week; specific hours will be negotiated; Mondays and Tuesdays preferred with occasional need to adjust days of work to accommodate dates of IBHC related events. Position may extend through the summer.</p>	<p>A stipend of \$2200 per term (Fall and Spring), and up to twelve (12) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive ten (10) tuition credits per semester. PA students receive 12 tuition credits <u>per academic year.</u></i></p>
<p>Part-Time Graduate Assistant - English Department Assist with special projects as defined by the department chair and other graduate faculty. Tasks may include assisting graduate faculty with research projects, writing and designing the departmental newsletter, preparing advising materials and flyers for the department, assisting with scheduling and data collection, and supporting undergraduate research and creative work in the department. Mentor: Dr. Emily Todd, Department Chair and Graduate Coordinator</p>	<p>Strong writing skills, attention to detail, excellent organization skills</p>	<p>7 ½ hours per week when classes are in session; specific hours will be negotiated</p>	<p>A stipend of \$1100 per term (Fall and Spring), and six* (6) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive five (5) tuition credits per semester. PA students receive 6 tuition credits <u>per academic year.</u></i></p>

Position Description	Preferred Qualifications	Required Work Hours	Assistantship Benefits
<p>Part-Time Graduate Assistant – Department of Psychology (2 POSITIONS) Assist and support the graduate program and Department Chair, including but not limited to front office support, exam proctoring, preparation of teacher evaluation materials, admissions assistance, liaison with graduate program coordinators, advising scheduling, internship placement documentation, contracts, data collection, editing. Mentor: Dr. Robert Hayes, Psychology Graduate Program Director</p>	<p>Dependable, punctual, effective oral and written communication skills, ability to multitask, ability to maintain a professional demeanor, ability to follow directions accurately</p>	<p>7 ½ hours per week when classes are in session; specific hours will be negotiated</p>	<p>A stipend of \$1100 per term (Fall and Spring), and six* (6) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive five (5) tuition credits per semester. PA students receive 6 tuition credits <u>per academic year.</u></i></p>
<p>Part-Time Graduate Assistant – Education Department (2 POSITIONS) Assist faculty with departmental projects and committee research, assist students with pre-advising needs. Mentor: Dr. Laura Baker, Department Chair</p>	<p>Dependable, punctual, ability to prioritize, communicates effectively orally and in writing, respectful and courteous, completes assigned work on time and with high quality, develops and maintains professional relationships, demonstrates independent thinking, demonstrates collaborative skills needed for group work, exhibits ethical behavior</p>	<p>7 ½ hours per week when classes are in session; specific hours will be negotiated</p>	<p>A stipend of \$1100 per term (Fall and Spring), and six* (6) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive five (5) tuition credits per semester. PA students receive 6 tuition credits <u>per academic year.</u></i></p>
<p>Full-Time Graduate Assistant – Health Sciences Department Coordinate laboratory set-up; prepare and monitor course manuals; assist with data collection; participate in Health Sciences admissions process including marketing, set-up, information sessions; communicate with applicants; assist with market analysis and clinical site development; PowerPoint preparation with correlation to blueprint and ARC-PA standards. tutoring Mentor: Dr. Jennifer Hixon, Department Chair</p>	<p>Dependable, punctual, effective oral and written communication skills, ability to multitask, ability to maintain a professional demeanor, ability to follow directions accurately.</p>	<p>15 hours per week when classes are in session; specific hours will be negotiated</p>	<p>A stipend of \$2200 per term, and up to twelve* (12) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive ten (10) tuition credits per semester. PA students receive 12 tuition credits <u>per academic year.</u></i></p>

Position Description	Preferred Qualifications	Required Work Hours	Assistantship Benefits
<p>Part-Time Graduate Assistant – Nursing Department (2 POSITIONS) Simulation Assistant: run software programs during nursing labs, support lab equipment and supplies, assist faculty/students with lab equipment; Clinical Coordinator Assistant: database and inventory maintenance, health standards compliance, drug testing coordination; Teaching Assistant; Research Assistant; website maintenance; marketing events; data analysis. Mentor: Dr. Marcia Scanlon, Department Chair</p>	<p>Currently enrolled in a graduate program at WSU Preferred: enrolled in a healthcare-related graduate program, previous experience in healthcare</p>	<p>7 ½ hours per week when classes are in session; specific hours will be negotiated</p>	<p>A stipend of \$1100 per term (Fall and Spring), and six* (6) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive five (5) tuition credits per semester. PA students receive 6 tuition credits <u>per academic year.</u></i></p>
<p>Part-Time Graduate Assistant – History Department Work on various projects for the History Dept. and its various programs, including the Historical Journal of Massachusetts and the Global Women’s History Project, assist with research projects and department newsletter, help with student and alumni surveys, update Facebook and web pages, assist with outreach and other events, assist with PR and other administrative tasks such as database maintenance. The position can include training/mentoring in areas such as proofreading, editing, newsletter design, fact checking, database research, and use of programs such as Excel and InDesign. Mentor: Dr. Mara Dodge, Department Chair</p>	<p>Ability to work independently, strong writing skills, attention to detail</p>	<p>7 ½ hours per week when classes are in session; specific hours are flexible but must include some hours either Tuesday or Wednesday 10-5</p>	<p>A stipend of \$1100 per term (Fall and Spring), and six* (6) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive five (5) tuition credits per semester. PA students receive 6 tuition credits <u>per academic year.</u></i></p>

Campus Support Placements

Position Description	Preferred Qualifications	Required Work Hours	Assistantship Benefits
<p>Part-Time Graduate Assistant – Common Goods Food Pantry Coordinator for Common Goods, Westfield State’s Food Pantry, to assume responsibilities including: outreach and education in the Westfield State community; train and supervise volunteer student staff; help develop an effective inventory tracking system; be the point person for campus and community sponsored food drives; respond to email inquiries; provide on-site coverage as needed; collect and process data and special requests of food pantry users. Mentor: Dr. Celeste Donovan, TRIO Program Director</p>	<p>Strong organizational skills, strong Written and oral communication skills, experience working with vulnerable and disadvantaged populations. Enrollment in degree programs such as social work, psychology, non-profit public policy, or otherwise professionally focused on providing support to disadvantaged populations is highly preferred</p>	<p>7 ½ hours per week when classes are in session; some flexibility, must have available time on Tuesdays and Wednesdays between 12 noon and 4 p.m.</p>	<p>A stipend of \$1000 per term (Fall and Spring), and six* (6) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive five (5) tuition credits per semester. PA students receive 6 tuition credits <u>per academic year.</u></i></p>
<p>Full-Time Graduate Assistant – Westfield State Experience Organize and plan events for Center for Undergraduate Research and Creative Activity (CURCA), Civic Engagement and Democratic Learning, and First Year Programs; assist with Faculty Center Coffees and brown bags including two annual CURCA Poster Sessions. These duties include but are not limited to: researching speakers and venues, analyzing materials and developing themes, assisting with poster graphics, working on written materials and editing. Mentor: Dr. Enrique Morales-Diaz, Interim Dean of Faculty</p>	<p>Strong organization and communication skills, graphic skills</p>	<p>15 hours per week when classes are in session; specific hours will be negotiated</p>	<p>A stipend of \$2000 per term (Fall and Spring), and up to twelve* (12) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive ten (10) tuition credits per semester. PA students receive 12 tuition credits <u>per academic year.</u></i></p>

Position Description	Preferred Qualifications	Required Work Hours	Assistantship Benefits
<p>Full-Time Graduate Assistant – Career Center Provide career counseling, graduate school and job search assistance; assist with internships, interview prep, career fairs and seminars, outreach, database management, print and web based advising resources, career advising workshops and presentations. Mentor: Giselle Frechette, Associate Director</p>	<p>Oral and written communication skills, good interpersonal and organizational skills, ability to relate effectively with students, computer skills including Word, Excel, PowerPoint. Preferred: prior student service experience (advising, program development, student interaction, etc.)</p>	<p>15 hours per week when classes are in session; business hours are M-F 8:30am – 5pm; specific hours will be negotiated; occasional evening hours may be required</p>	<p>A stipend of \$2000 per term (Fall and Spring), and up to twelve* (12) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive ten (10) tuition credits per semester. PA students receive 12 tuition credits per academic year.</i></p>
<p>Part-Time Graduate Assistant – Dean of Education Office Assist with special projects such as information booklets, teacher education initiatives, events, Teacher Education Council newsletter including an editorial piece by the graduate assistant, LiveText management assessment system, data entry, faculty support and training, Inclusive Concurrent Enrollment Initiative (ICEI) program support, TEC meeting minutes. Mentor: Dr. Cheryl Stanley, Dean of Education</p>	<p>Strong work ethic, friendly and outgoing, adaptable, excellent communication skills (writing and speaking), comfortable with basic computer processes such as Word, Excel, Publisher and internet applications; professional and punctual; good academic standing</p>	<p>7 ½ hours per week when classes are in session; flexible, will work with assistant's schedule</p>	<p>A stipend of \$1000 per term (Fall and Spring), and six* (6) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive five (5) tuition credits per semester. PA students receive 6 tuition credits per academic year.</i></p>
<p>Full-Time Graduate Assistant – Academic Achievement Department Create marketing materials, work with social media, provide logistics assistance for key events, provide assistance in Disability Services, maintain student confidential files, assist with several key internship initiatives, prepare marketing materials, respond to student inquiries, assist in award notification and registration, compile various reports, provide front desk coverage as needed Mentor: Maureen McCartney, Associate Dean</p>	<p>Professionalism, strong interpersonal and organizational skills, ability to interact effectively with the campus community</p>	<p>15 hours per week when classes are in session; specific hours will be negotiated</p>	<p>A stipend of \$2000 per term (Fall and Spring), and up to twelve* (12) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive ten (10) tuition credits per semester. PA students receive 12 tuition credits per academic year.</i></p>

Position Description	Preferred Qualifications	Required Work Hours	Assistantship Benefits
<p>Full-Time Graduate Assistant – Office of Admission Attend admission information sessions and tours; meet with prospective students and their parents; participate in campus visitation events, open houses (some Saturdays), and other events; track documents; assist with data input; assist with GPA calculation; assist with social media; other duties as assigned Mentor: Katelyn Shea, Assistant Director</p>	<p>Admission experience preferred, familiarity with Westfield State University</p>	<p>15 hours per week when classes are in session; specific hours will be negotiated</p>	<p>A stipend of \$2000 per term (Fall and Spring), and up to twelve* (12) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive ten (10) tuition credits per semester. PA students receive 12 tuition credits <u>per academic year.</u></i></p>
<p>Full-Time Graduate Assistant – Assistant Coach/NCAA Compliance/Event Management Plan student promotions for athletic events; encourage student involvement at sporting events; assist in pep rally and midnight madness organization; assist with home game management; assist with community service and other events and programs; Assistant Coach including training programs, practice sessions, games, recruitment, team development, strategy implementation; assist with NCAA compliance; perform additional duties as assigned by the Athletics Director or Associate Athletics Director Mentor: Richard Lenfest, Athletics Director</p>	<p>Collegiate coaching and/or playing experience, recommended CPR/AED, First Aid Certified</p>	<p>25 hours per week, some nights weekends</p>	<p>A stipend of \$6500 per year, and up to twelve* (12) credits of tuition per term (fall and spring). Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive ten (10) tuition credits per semester. PA students receive 12 tuition credits <u>per academic year.</u></i></p>

Position Description	Preferred Qualifications	Required Work Hours	Assistantship Benefits
<p>Full-Time Graduate Assistant – Sports Information/Media Relations Assist in game-day event management of press box and scorer’s table, including gathering statistical information using Statcrew software; write press releases, game stories and features; update WSU Athletics website; upload statistical files; create and post social media content; design and produce game programs; produce photo, graphic and video content for the website; perform additional duties as assigned by the Athletics Director or Associate Athletics Director Mentor: David Caspole, Associate Athletics Director</p>	<p>Professionalism, strong interpersonal and organizational skills, ability to interact effectively with the campus community, social media skills, computer/website skills</p>	<p>25 hours per week, some nights weekends</p>	<p>A stipend of \$6500 per year, and up to twelve* (12) credits of tuition per term (fall and spring). Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive ten (10) tuition credits per semester. PA students receive 12 tuition credits <u>per academic year.</u></i></p>
<p>Full-Time Graduate Assistant – Event Management/Facilities Management Supervise team at all practice sessions and games as assigned by the head coach, assist in organizing and directing a training program, play a leadership role in recruitment, develop the team by promoting, teaching, motivating; assist with strategy implementation; assist in coordinating duties of other support personnel; follow departmental, conference, and NCAA rules and regulations; assist with event management; perform additional duties as assigned by the Athletics Director or Associate Athletics Director Mentor: Richard Lenfest, Athletics Director</p>	<p>Collegiate coaching and/or playing experience, recommended CPR/AED, First Aid Certified</p>	<p>25 hours per week, some nights weekends</p>	<p>A stipend of \$6500 per year, and up to twelve* (12) credits of tuition per term (fall and spring). Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive ten (10) tuition credits per semester. PA students receive 12 tuition credits <u>per academic year.</u></i></p>
<p>Full-Time Graduate Assistant – Office of Academic Advising and Transfer Transition Advise students on curriculum course sequence, registration processes, and university resources; advise undeclared students on major exploration and career opportunities; assist with the supervision and training of office peer advisors. Mentor: Dr. Laurie Simpson, Director</p>	<p>Previous experience in an academic advising office</p>	<p>15 hours per week when classes are in session; between 9am and 5pm; specific hours will be negotiated</p>	<p>A stipend of \$2000 per term (Fall and Spring), and up to twelve* (12) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive ten (10) tuition credits per semester. PA students receive 12 tuition credits <u>per academic year.</u></i></p>

Position Description	Preferred Qualifications	Required Work Hours	Assistantship Benefits
<p>Full-Time Graduate Assistant – Urban Education Program Provide academic and college success strategies, skill improvement, college readiness, general guidance, coaching, mentoring, and career exploration support and initiatives; assist Urban Education student leaders in facilitating ways to work through their ideas and goals, and guide them in student development; mentor and support student leaders in planning, organizing, and implementing programs; create promotional materials; increase social media presence; evaluate and assess current programs and services, research models and other gathering activities for program development; provide administrative support such as mailings, program publicity and logistics; other duties as assigned. Mentor: Dr. Azanda Seymour, Director</p>	<p>Relevant work experience, comprehensive knowledge and expertise working with students from diverse socioeconomic populations; experience in program and event planning; proficiency in social media, email correspondence and internet research; multicultural competency; strong oral and written communication skills; ability to use discretion, exercise good judgment, and maintain strict confidentiality; ability to work independently with frequent interruptions and shifting priorities; flexibility and adaptability; a desire to work as part of a team; flexibility regarding occasional weekend and evening hours; computer proficiency; bachelor’s degree in a related field</p>	<p>15 hours per week when classes are in session; between 8:30am and 5pm with occasional nights and weekends; specific hours will be negotiated</p>	<p>A stipend of \$2000 per term (Fall and Spring), and up to twelve* (12) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive ten (10) tuition credits per semester. PA students receive 12 tuition credits <u>per academic year.</u></i></p>
<p>Part-Time Graduate Assistant – Reading and Writing Center Serve as a writing consultant (after appropriate training); work one-on-one with students from a variety of disciplines to improve their writing skills; take on related projects such as designing publicity materials, leading writing groups and/or workshops, and introducing RWC’s services to graduate students. Mentor: Dr. Catherine Savini, Director</p>	<p>Effective and empathetic communicator who cares about students and writing, and is committed to learning on the job. English degree path not required.</p>	<p>7 ½ hours per week when classes are in session; specific hours will be negotiated</p>	<p>A stipend of \$1000 per term (Fall and Spring), and six* (6) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive five (5) tuition credits per semester. PA students receive 6 tuition credits <u>per academic year.</u></i></p>

Position Description	Preferred Qualifications	Required Work Hours	Assistantship Benefits
<p>Full-Time Graduate Assistant – Institutional Advancement Work closely with the Director of Advancement and Stewardship relative to all aspects of donor event planning, assist with donor events including scheduling space, marketing, print and online media, catering, media services, public safety, etc. Attend events and network and learn to leverage opportunities across different program areas. In the second year, take the lead on many projects and initiate projects such as advertising for events and overseeing Facebook pages. Work closely with Interfaith Center to boost student involvement. Learn scholarship management system. Mentor: Lisa McMahon, Director</p>	<p>Microsoft Office</p>	<p>15 hours per week when classes are in session; specific hours will be negotiated</p>	<p>A stipend of \$2000 per term (Fall and Spring), and up to twelve* (12) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive ten (10) tuition credits per semester. PA students receive 12 tuition credits <u>per academic year.</u></i></p>
<p>Full-Time Graduate Assistant – Banacos Academic Center Provide unbiased scribing, reading, and exam proctoring services for students with documented disabilities, without making editorial changes or personal judgments; read test directions, questions, and answer choices to the test-taker verbatim; may not interpret directions or questions nor explain answer choices; must have general knowledge of subject area being tested; scribes assist students with the dexterity and physical mechanics of writing and must write down verbatim what is dictated, using correct spelling and punctuation; proctor exams. Mentor: Sarah Lazare, Director</p>	<p>Ability to exercise discretion and maintain confidentiality. Effective communication skills and ease with relating to people from varying educational, cultural, and social backgrounds; responsible, professional, flexible, dependable and punctual; responsive to email communications; effective time-management and self-management skills; respectful of different learning styles and abilities; ability to follow multi-step directions; clear and accurate handwriting or typing; ability to read aloud clearly; minimum 3.0 GPA; previous experience beneficial but not required.</p>	<p>15 hours per week when classes are in session; specific hours will be negotiated, M-F 7:45am – 5:00pm</p>	<p>A stipend of \$2000 per term (Fall and Spring), and up to twelve* (12) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive ten (10) tuition credits per semester. PA students receive 12 tuition credits <u>per academic year.</u></i></p>

Position Description	Preferred Qualifications	Required Work Hours	Assistantship Benefits
<p>Full-Time Graduate Assistant – Westfield Promise Assist Early College Access Coordinator with administrative and outreach tasks related to early college high school programming; assist with preparation of data and reports relative to dual enrollment and early college programming; assist in scheduling of meetings and professional development with partner K-12 districts; assist with promotion/marketing; travel to off-campus sites for remote course development and implementation; assist with research initiatives. Mentor: Ryan Meersman, Early College Access Coordinator</p>	<p>Strong work ethic, friendly and outgoing, adaptable, able to understand new concepts, articulate, exceptional writing skills, basic computer skills, good academic standing, must have current valid driver’s license (travel may require use of personal vehicle and mileage is reimbursed).</p>	<p>15 hours per week, specific hours will be negotiated, must be flexible to work some evenings and weekends as necessary, position may require work hours during periods when classes are not in session, may also extend through summer</p>	<p>A stipend of \$2000 per term (Fall and Spring), negotiable if additional weeks are required (i.e., during winter and/or summer breaks); and up to twelve* (12) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive ten (10) tuition credits per semester. PA students receive 12 tuition credits <u>per academic year.</u></i></p>
<p>Full-Time Graduate Assistant – Historical Journal Work for WSU’s Historical Journal of Massachusetts (HJM), published twice per year. Work with authors and book reviewers. Tasks will be based on GA’s interests and skills and may include: light copyediting, fact-checking, writing captions, finding photos, subscription management and updating data bases, book review management, general correspondence and invitations, research assistant. Mentor: Dr. Mara Dodge, Department Chair</p>	<p>Ability to work independently, strong writing skills, attention to detail; interest in history and/or working in PR or on a publication helpful</p>	<p>15 hours per week when classes are in session; specific hours are flexible but must include some hours either Tuesday or Wednesday 10-5</p>	<p>A stipend of \$2000 per term (Fall and Spring), and up to twelve* (12) credits of tuition per term. Students are responsible for registration, education service, practicum, and other fees as appropriate. <i>*MSW students receive ten (10) tuition credits per semester. PA students receive 12 tuition credits <u>per academic year.</u></i></p>