

# ART CLUB CONSTITUTION

## Article I

### **Purpose:**

The primary purpose of the Westfield State College Art Club is to enrich the educational experience of all students interested in art. The Art Club ensures this through providing trips to Art Museums and Galleries. The trips are used to educate students of art about the fine masters of the past. The Art Club also provides lectures to students about art when applicable.

## Article II

### **Name:**

This organization shall be known as the Art Club.

## Article III

### **Membership:**

Section One: Membership shall be open to all full-time and part-time undergraduate students of the college who have paid their student activities fees for the current academic year.

Section Two: Members are considered to be active if they attend and/or participate in 2/3 of the club meetings and activities.

## Article IV

### **Officers:**

Section One: The officers of the club shall be: President, Vice-President, Secretary, and Treasurer.

Section Two: The officers shall be elected at a regularly scheduled club meeting prior to May 1<sup>st</sup> of every year by a majority vote. Refer to by-laws voting procedures.

Section Three: Any member of the club shall be eligible to hold an office.

Section Four: The term of office, for each officer, will begin May 1<sup>st</sup> of that year and end April 30<sup>th</sup> of the following year, making each term one year.

## Article V

### **Advisors:**

Section One: The faculty advisor shall be selected from the faculty of the Art Department, by a majority of the club members or officers.

Section Two: The faculty advisor(s) shall advise the club, when consulted, in planning the activities of the club.

## Article VI

### **Meetings**

Section One: The number of meetings held each year will be determined by a majority of club members.

Section Two: Special meetings may be called by the President.

Section Three: The officers of the club may hold meetings separate from the regular club meetings without the presence of an advisor.

## Article VII

### **Vacancies:**

Section One: If an office is vacated for any reason, nominations will be made at least one meeting in advance to fill the vacant position. Refer to by-laws for election procedures to fill any vacancy that may occur.

## Article VIII

### **Amending Procedure:**

Section One: The constitution may be amended by a two-thirds majority vote of the voting membership in the club and if approved by the rules and regulations committee of the Student Government Association.

## Article IX

### **Removal from Office:**

Section One: If an officer is not performing his/her said duties (see by-laws), he/she may be removed by a two-thirds majority vote. His/her replacement will be chosen by election the following week. The election procedure will follow normal election procedures.

Section Two: If an advisor is not performing his/her said duties, he/she may be removed by a two-thirds majority vote of the club members. His/her replacement will be appointed by the President with majority approval of the club members.

## By-Laws

### Article I

#### **Duties of the President:**

Section One: Shall preside at all club meetings.

Section Two: Shall call special meetings, appoint committees, and appoint chairpersons.

Section Three: Shall have general supervision of the affairs of the club.

### Article II

#### **Duties of the Vice President:**

Section One: Shall assume the duties of the president in case of absence and shall assist the President whenever possible.

### Article III

#### **Duties of the Secretary:**

Section One: Shall keep an accurate record of the proceedings of the meetings and activities of the club on file with the Student Government Association.

Section Two: Shall keep attendance records.

### Article IV

#### **Duties of the Treasurer:**

Section One: Shall act as a custodian of all money in the possession of the club.

Section Two: shall keep an accurate record of allotments, receipts, and expenditures.

### Article V

#### **Elections:**

Section One: Members may neither nominate nor second the nomination of themselves. Any member may nominate or second the nomination of any other. The nomination and seconds of the nominations will be done verbally. The vote will be cast anonymously. The ballots will be tallied by the Advisor. The nominee who receives the most votes shall be the officer elect.

Section Two: No election may be held if there is not a quorum of the members present at the meeting.

Section Three: If an election vote ends in a tie the election procedure will be started over for that office.