**TMAYD Constitution of Westfield State University**

Article I

Name:

Section 1: The name of this club shall be TMAYD (Tell Me About Your Day) club of Westfield State University.

Article II

Purpose:

Section 1: The purpose of this club shall be to create a student support network by making it normal to tell others about our day and ask others about their days.  TMAYD shall be a way of showing others that we care and we shall further this through our meetings and events. TMAYD’s goal shall be to increase student support to prevent crisis such as suicide.

Article III

Membership:

Section 1: Membership shall be open to all full-time and part-time undergraduate students of Westfield State University who have paid their student activities fee for the current academic semester.

Section 2: Members are considered to be active if they attend and participate in at least fifty percent (50%) of club meetings and activities.

Article IV

Officers:

Section 1: There will be five officers for this club. There will be a president, vice president, secretary, treasurer, and public relations officer.

Section 2: The duties of each officer will be;

1. The president will be in charge of scheduling meetings and planning events, activities, etc.
2. The vice president will assist the president. The Vice-President will serve as president in the absence of the president.
3. The secretary will be in charge of taking attendance and recording the minutes.
4. The treasurer will be in charge of organizing fundraisers and managing financial matters.
5. The public relations officer will be responsible for managing publicity through emails, flyers, and social media accounts.

Section 3: Anybody in the club can run for a position as an officer.

Section 4: The term for each officer will be one (1) academic year.

Article V

Advisors:

Section 1: Advisors are open to any faculty, staff or librarian

Section 2: The duties of the advisor will be, when consulted, to assist the club with club business, give recommendations and suggestions for events and fundraising, and oversee club activities,

Section 3: The advisor will be selected by an anonymous ballot and tallied by a non- voting member. Any club member may vote for any faculty, staff, or librarian. If there is a tie the non-voting member will break the tie.

Article VI

Elections:

Section 1: Any member of the club may nominate another member of the club as a candidate for office and any member of the club can nominate themselves for the position.

Section 2: The votes will be cast on an anonymous ballot and be tallied by a non-voting member of the club who does not vote.

Section 3: No election may be held if there is not a quorum of fifty percent (50%) of the club members plus one (1) at the meeting.

Section 4: If there is a tie, the non-voting member tallying the votes will break the tie.

Section 5: Elections will be held at the third official meeting of the club at the beginning of the academic year. Officers will hold their positions for an academic year.

Article VII

Meetings:

Section 1: The club will meet no less than once every two weeks.

Section 2: Officers may have separate meetings with just the officers or meetings without the advisor.

Section 3: The president of the club may call special meetings if they are needed.

Article VIII

Vacancies:

Section 1: If an officer position becomes vacant an election will be held to fill the vacancy.

Section 2: if an Advisor position is vacant, the officers will vote to replace the advisor.

Article IX

Amending Procedure:

Section 1: This constitution may be amended by a two-thirds (2/3) majority vote of the voting members of the club and if approved by the Rules and Regulations Committee of the Student Government Association.

Article X

Removal from office:

Section 1: If a club officer is not performing their duties, they may be removed from office following a two-thirds (2/3) majority vote of the voting members of the club.

Section 2: If an advisor is not performing his or her duties, they may be removed from office following a two-thirds (2/3) majority vote of the voting members of the club.