WSC SurveyDig User's Guide for Students
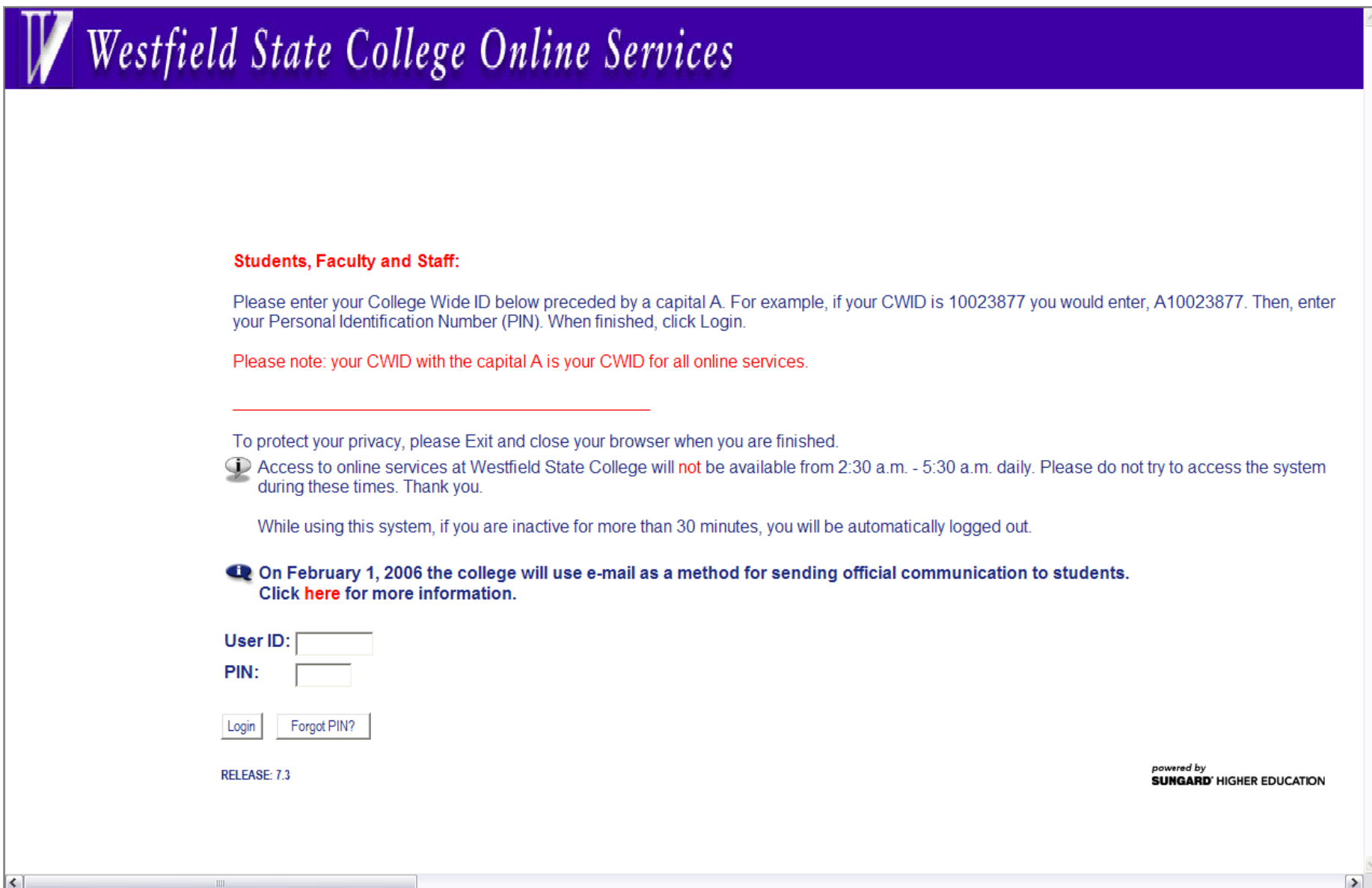
Powered In
ORBIT 5.0

Introduction:

The purpose of these evaluations is intended to measure your reactions to this instructor and course. Results will be compiled and reported to the instructor in summary form. Your individual responses will remain anonymous. Select the best response for each of the following statements. Leave a response blank only if it is clearly not relevant. Please make your choice by click on the appropriate radio button.

Log into Online Student Services as you would normally do to view your grades:

Westfield State College Online Services

Students, Faculty and Staff:

Please enter your College Wide ID below preceded by a capital A. For example, if your CWID is 10023877 you would enter, A10023877. Then, enter your Personal Identification Number (PIN). When finished, click Login.

Please note: your CWID with the capital A is your CWID for all online services.

_____

To protect your privacy, please Exit and close your browser when you are finished.

Access to online services at Westfield State College will not be available from 2:30 a.m. - 5:30 a.m. daily. Please do not try to access the system during these times. Thank you.

While using this system, if you are inactive for more than 30 minutes, you will be automatically logged out.

On February 1, 2006 the college will use e-mail as a method for sending official communication to students. Click here for more information.

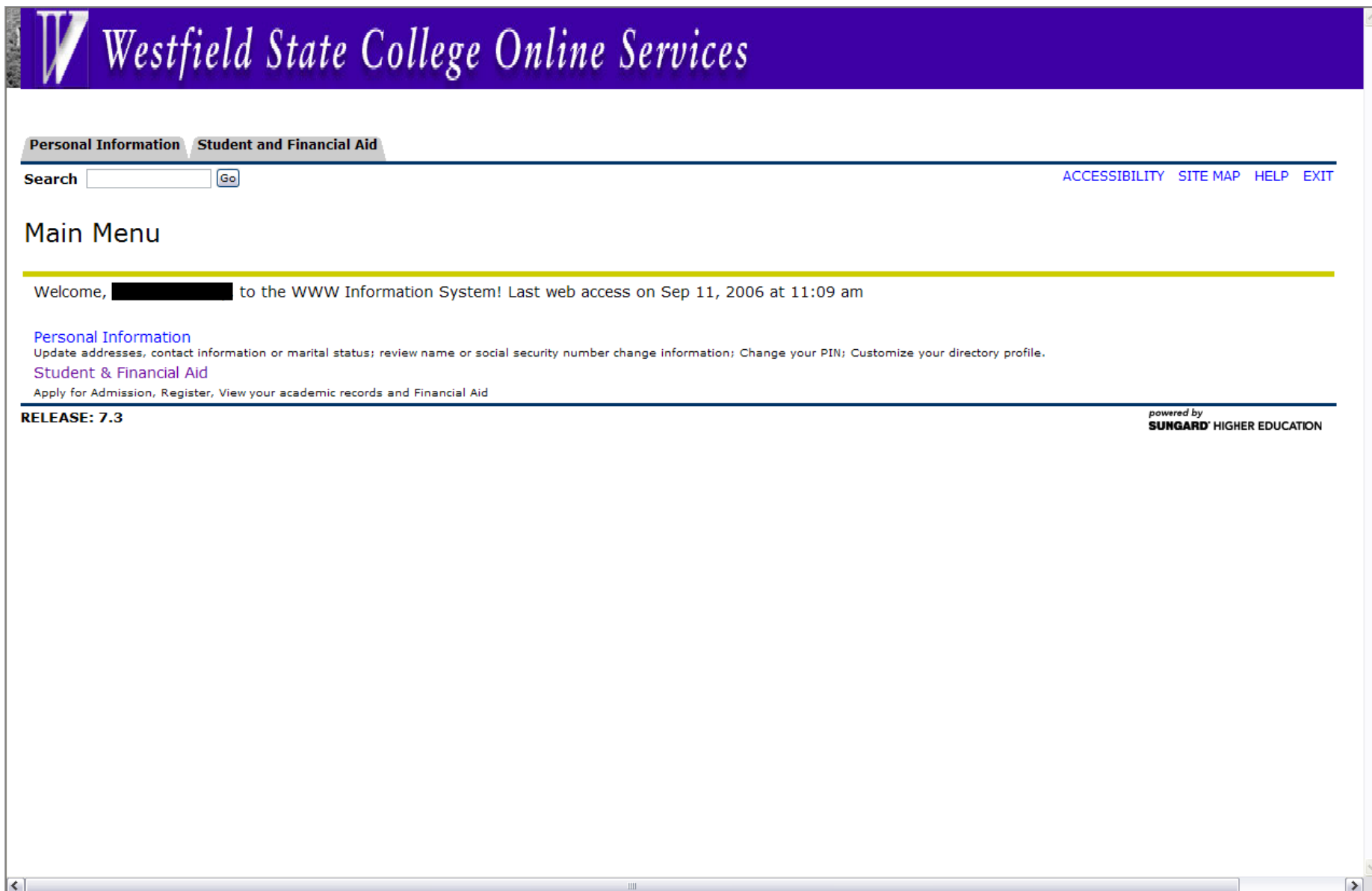**User ID:** [   ]

PIN: [   ]

[Login] [Forgot PIN?]

RELEASE: 7.3

Click on Student & Financial Aid:

Westfield State College Online Services

Personal Information | Student and Financial Aid

Search [   ] [Go]

ACCESSIBILITY   SITE MAP   HELP   EXIT

Main Menu

Welcome, ██████████ to the WWW Information System! Last web access on Sep 11, 2006 at 11:09 am

Personal Information
Update addresses, contact information or marital status; review name or social security number change information; Change your PIN; Customize your directory profile.

Student & Financial Aid
Apply for Admission, Register, View your academic records and Financial Aid

RELEASE: 7.3

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In order to evaluate before grades have been posted on the announced date for the end of the semester.

You should go to the Active Registration section of Online Student Services show below.

If the grades have been posted for the current semester then you must go the Student Records section and navigate to either the Academic Transcript or the Final Grades page to evaluate your courses.

See below for instructions on filling out your evaluation and then displaying your grade.

Click on Student Records or Registration:

Westfield State College Online Services

Personal Information | **Student and Financial Aid**

Search [_____] [Go]　　　　　　　　　　RETURN TO MENU　SITE MAP　HELP　EXIT

Student & Financial Aid

Registration
Check your registration status, class schedule and add or drop classes
Student Records
View your holds, grades, transcripts and account summary
Financial Aid
Apply for Financial Aid, review status and loans
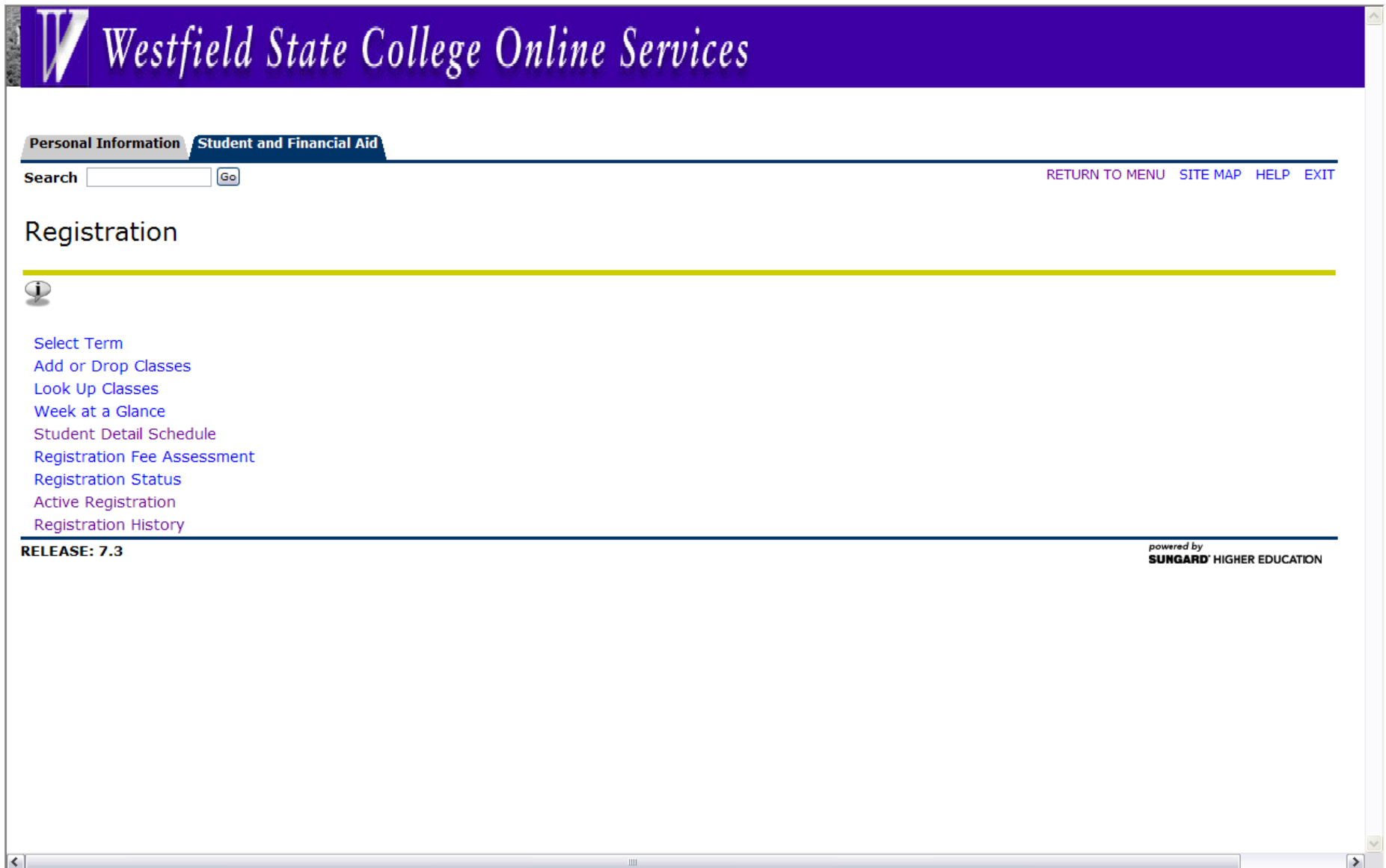
RELEASE: 7.3　　　　　　　　　　　　　　*powered by*
SUNGARD HIGHER EDUCATION

Click on Active Registration:

Westfield State College Online Services

Personal Information | **Student and Financial Aid**

Search [_____] [Go]

Registration

Select Term
Add or Drop Classes
Look Up Classes
Week at a Glance
Student Detail Schedule
Registration Fee Assessment
Registration Status
Active Registration
Registration History

RELEASE: 7.3

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SUNGARD HIGHER EDUCATION

Courses for which online evaluations are designated with the Evaluate Link at which time you can evaluate your course instructor:

Westfield State College Online Services

Search [_____] Go

Active Registrations

A10019048 Joe Student
Nov 30, 2006 10:25 am

The following classes are not officially considered complete for transcript purposes. Additional information is available by selecting hyperlinked data.

INTRO TO COBOL - CAIS 0205 - 501

Associated Term	Fall 2006	Credits	3.000
CRN	11326	Grade Mode	Standard Letter
Status	**Registered** Nov 29, 2006	Course Level	Post Baccalaureate
Schedule Type	Lecture	Midterm Grade	
Instructional Method	N/A	Grade Detail	
Campus	Westfield	Associated Instructor	James Carabetta
Course Evaluation	Evaluate	Course URL	

CULTURAL GEOGRAPHY - GARP 0210 - 501

Associated Term	Fall 2006	Credits	3.000
CRN	11323	Grade Mode	Standard Letter
Status	**Registered** Nov 29, 2006	Course Level	Post Baccalaureate
Schedule Type	Lecture	Midterm Grade	
Instructional Method	N/A	Grade Detail	
Campus	Westfield	Associated Instructor	George Psychas
Course Evaluation	Evaluate	Course URL	

WORLD CINEMA - MCOM 0213 - 001

Associated Term	Fall 2006	Credits	3.000
CRN	10581	Grade Mode	Standard Letter
Status	**Registered** Nov 29, 2006	Course Level	Post Baccalaureate

Follow the instructions in **EVALUATE**

Click on Final Grades:

Westfield State College Online Services

Personal Information | **Student and Financial Aid**

Search [_____] [Go]

Student Records

View Holds
Final Grades
Grade Detail
Academic Transcript
Account Summary by Term
Account Summary
Select Tax Year
Tax Notification
Degree Evaluation
Course Catalog
View Student Information
Class Schedule

RELEASE: 7.3

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SUNGARD HIGHER EDUCATION

Please Select Term:

Search [＿＿＿＿＿＿] [Go]

RETURN TO MENU SITE MAP HELP EXIT

Final Grades

Nov 01, 2006 12:05 pm

Select a Term: Fall 2006 [▼]

[Submit]

[View Holds]

RELEASE: 7.3

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Courses for which online evaluations are designated with the Evaluate Link at which time you can evaluate your course instructor:

Westfield State College Online Services

Search [   ] Go

Final Grades

Fall 2006
Nov 01, 2006 12:03 pm

Student Information

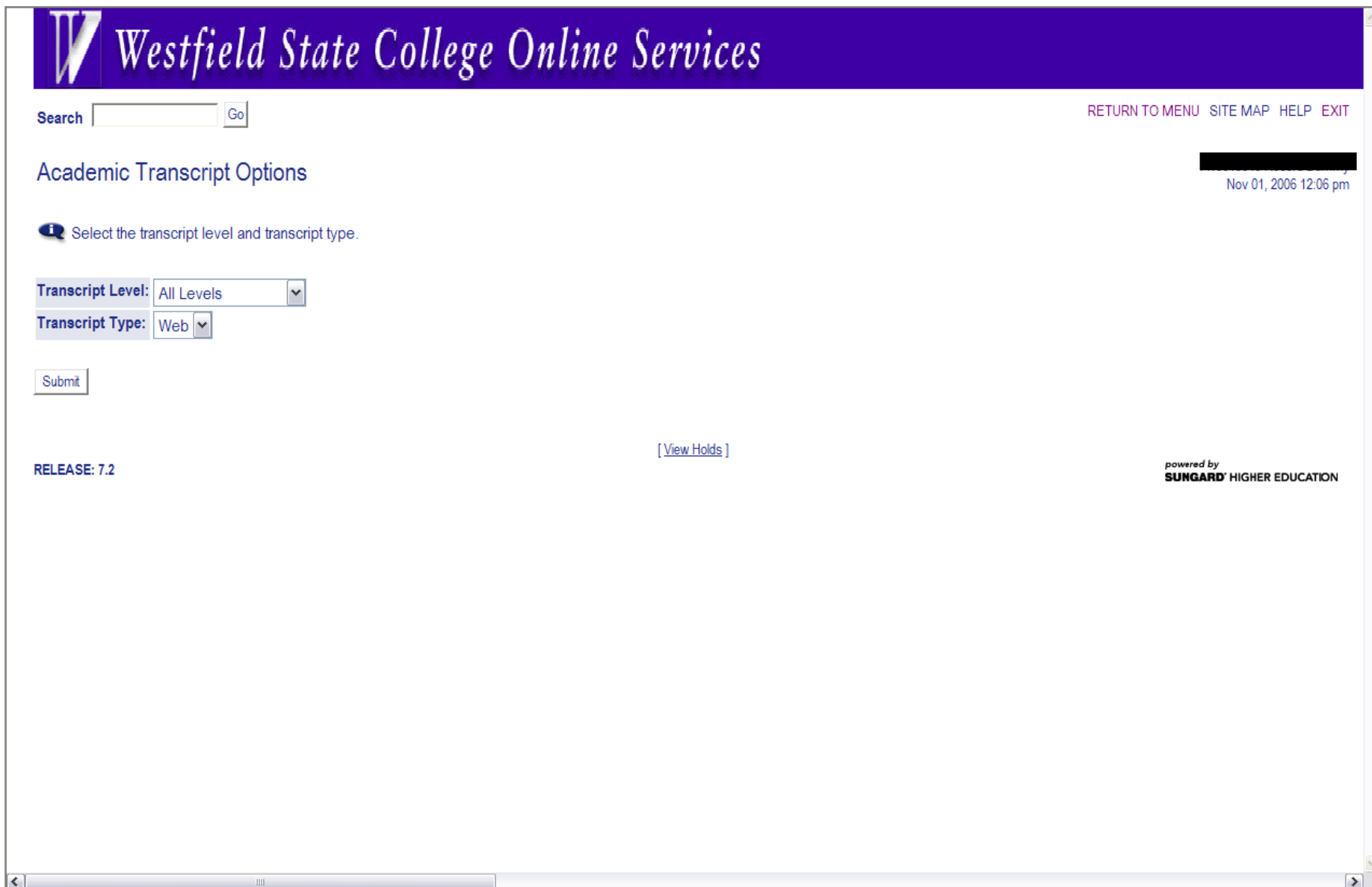| Current Program	
Nondegree Program, Graduate	
Level:	Post Baccalaureate
Program:	NDGD in UND
Admit Term:	Fall 2001
Admit Type:	Quick Admit
Catalog Term:	Fall 2001
College:	Graduate (GCE)
Major:	Undeclared
Academic Standing:	

Post Baccalaureate Course work

CRN	Subject	Course	Section	Course Title	Campus	Final Grade	Attempted	Earned	GPA Hours	Quality Points
11586	CRJU	0101	E01	INTRO TO CRIM JUSTICE	Westfield	A	3.000	3.000	3.000	12.000
11588	CRJU	0310	F01	ORG WHITE COLLAR CRIME	Post Matric Transfer Campus	C	3.000	3.000	3.000	6.000
11591	CRJU	0333	F01	TERRORISM	Post Matric Transfer Campus	Evaluate	3.000	3.000	3.000	
11587	EDUC	0212	R01	MGMT OF VOC ENVIRON	Post Matric Transfer Campus	A	3.000	3.000	3.000	12.000
11592	ENGL	0110	501	ENGLISH COMP II(HONORS)	Westfield	Evaluate	3.000	3.000	3.000	
11123	HIST	0101	501	WESTERN EXPERIENCE 1	Westfield	A	3.000	3.000	3.000	12.000
11590	MOVP	0211	E01	EMERGENCY MEDICAL TECHNICIAN	Westfield	Evaluate	4.000	4.000	4.000	
11589	MUSC	0101	R01	MUSIC APPRECIATION	Post Matric Transfer Campus	Evaluate	3.000	3.000	3.000	

Post Baccalaureate Summary

Attempted	Earned	GPA Hours	Quality Points	GPA

If you are trying to view your grades through the Academic Transcript menu, please select level and type:

Westfield State College Online Services

Academic Transcript Options

Nov 01, 2006 12:06 pm

Select the transcript level and transcript type.

Transcript Level: All Levels
Transcript Type: Web

Submit

[View Holds]

RELEASE: 7.2

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SUNGARD HIGHER EDUCATION

Courses for which online evaluations are designated with the Evaluate Link at which time you can evaluate your course instructor:

Summer II 2006

Subject	Course	Campus	Level	Title	Grade	Credit Hours	Quality Points	R
CRJU	0341	Westfield	PB	ST:LAW AND SCIENCE IN CJ	A	3.000	12.000	
EDUC	0540	Westfield	PB	STUDENTS WITH SPECIAL NEEDS	A	3.000	12.000	
MGMT	0220	Westfield	PB	PROD-OPERATIONS MGMT	A	3.000	12.000	

Term Totals (Post Baccalaureate)

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:	9.000	9.000	9.000	9.000	36.000	4.000
Cumulative:	12.000	12.000	12.000	12.000	45.000	3.750

Unofficial Transcript

Fall 2006

Subject	Course	Campus	Level	Title	Grade	Credit Hours	Quality Points	R
CRJU	0101	Westfield	PB	INTRO TO CRIM JUSTICE	A	3.000	12.000	
CRJU	0310	Post Matric Transfer Campus	PB	ORG WHITE COLLAR CRIME	C	3.000	6.000	
CRJU	0333	Post Matric Transfer Campus	PB	TERRORISM	Evaluate	3.000		
EDUC	0212	Post Matric Transfer Campus	PB	MGMT OF VOC ENVIRON	A	3.000	12.000	
ENGL	0110	Westfield	PB	ENGLISH COMP II(HONORS)	Evaluate	3.000		
HIST	0101	Westfield	PB	WESTERN EXPERIENCE 1	A	3.000	12.000	
MOVP	0211	Westfield	PB	EMERGENCY MEDICAL TECHNICIAN	Evaluate	4.000		
MUSC	0101	Post Matric Transfer Campus	PB	MUSIC APPRECIATION	Evaluate	3.000		

Term Totals (Post Baccalaureate)

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:	25.000	25.000	25.000	25.000	82.000	3.280
Cumulative:	37.000	37.000	37.000	37.000	127.000	3.432

Unofficial Transcript

TRANSCRIPT TOTALS (POST BACCALAUREATE)   -Top-

Attempt Hours Passed Hours Earned Hours GPA Hours   Quality Points GPA

EVALUATE

Once you click on the evaluate link, you may fill out the evaluation by clicking on the individual questions until you have finished.

Instructor/Course Evaluation

Student Evaluation:
Please indicate your level of agreement with the following statements by seelcting the choice that is most applicable.

Please select:

SA - Strongly Agree   A - Agree   N - Neutral
D - Disagree   SD - Strongly Disagree   NA - Not Applicable

Learning	SA	A	N	D	SD	NA
1. I found this course intellectually challenging and/or stimulating.	○	○	○	○	○	●
2. The teaching methods and techniques used contributed to my learning.	○	○	○	○	○	●
3. The readings, homework, and other assignments contributed to my understanding.	○	○	○	○	○	●
4. The instructor contrasted the implications of various theories when appropriate.	○	○	○	○	○	●
5. The instructor presented sufficient background for course concepts.	○	○	○	○	○	●
6. The instructor presented current developments in the field.	○	○	○	○	○	●
Organization	**SA**	**A**	**N**	**D**	**SD**	**NA**
7. The course materials were well-prepared.	○	○	○	○	○	●
8. The course objectives specified in the course were covered.	○	○	○	○	○	●
9. The instructor's presentations were well-organized.	○	○	○	○	○	●

Done   Internet   100% ▼

Click "Submit" to submit the evaluation:

If grades have not posted then you can close out and return to Online Student Services.

NOTE: If you complete and evaluate each course before grades have posted then your grade will automatically be visible on the Final Grades or Academic Transcript page when grades are available.

If you have waited until after grades have posted, then you may close the evaluation and click the refresh button on the "Final Grades" or "Academic Transcript" page for a particular course.