

# OWL BUCKS TRANSFER REQUEST

**\*\*PLEASE NOTE: IT CAN TAKE UP TO 72 HOURS FOR FUNDS TO BECOME AVAILABLE\*\***

- Owl Bucks are available for use at campus foodservice venues, the WSU Bookstore, select vending and laundry machines and participating downtown businesses. For more information, please log onto [www.owlbucks.com](http://www.owlbucks.com)
- Owl Bucks are loaded onto the student picture ID Card.
- Owl Bucks balances carry forward from semester to semester. Refunds are processed only when the student leaves WSU.
- All Owl Bucks balances under \$3.00 will be forfeited at the time of graduation or separation from WSU.
- You CANNOT make cash withdrawals from this card. You can only use it to purchase items.

Financial aid funds over and above the amount required to pay your tuition, fees, and other outstanding charges may be transferred to your Owl Bucks once those funds have been confirmed by the Financial Aid Department. If you would like to utilize this option to get Owl Bucks for bookstore purchases, campus use, or for use at any of our participating off-campus vendors, please complete the information below. Owl Bucks transfer requests will be processed *no earlier* than one week before the start of the term. You may deliver this form to the Student Accounts office located in the Horace Mann Center or scan/email it to [wsucgce@westfield.ma.edu](mailto:wsucgce@westfield.ma.edu)

You or your parents/guardians can also deposit funds directly to your Owl Bucks account with any major credit card using our online system. Simply go to [www.owlbucks.com](http://www.owlbucks.com).

**\*\*\*Students may transfer up to \$1,000.00 in pending financial aid prior to their full aid disbursement\*\*\***

Student ID #: \_\_\_\_\_

Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

Term: \_\_\_\_\_

Transfer Financial Aid Funds to Owl Bucks\*

Amount: \$ \_\_\_\_\_

*\*By checking the transfer of financial aid box, the student authorizes the transfer of credit from Federal Student Financial Assistance programs such as Pell, SEOG, Stafford, PLUS, Perkins, Mass Grant, Direct Loans, etc. Student also acknowledge that this represents an advance of financial aid funds and, should the student subsequently lose eligibility for those funds, the student will be required to repay any portion that was spent and not returned to the student's account. In the event of default on any payment, the amount may be placed with an attorney or a collection agency for recovery. If this action is taken, the student agrees to pay all collection costs, attorney fees and other fees incurred as the result of the collection activity necessary to recover any amount not repaid. Student expressly consents to Westfield State University, its affiliates, agents, and service providers, the use of written, electronic, or verbal means to make contact as the law allows, including, but not limited to, contact by manual calling methods, prerecorded or artificial voice messages, emails, and/or automated telephone dialing systems, contact by telephone at any telephone number associated with student's account, currently or in the future, including wireless telephone numbers, and authorization to record telephone calls regarding student's account in assurance of quality and/or other reasons.*

Student Signature: \_\_\_\_\_

Student Printed Name: \_\_\_\_\_