

Re-Admission Application

Return to: Division of Graduate & Continuing Education
Westfield State University,
333 Western Ave., Westfield, MA 01086

This application is to be used for inactive Continuing Education students who are petitioning to return. Upon receipt of this application, the Dean will review your student record and formally notify you of your academic status and eligibility to return.

RETURNING SEMESTER (CHECK ONE)	FALL	SUMMER	SPRING	YEAR:
LAST NAME:	FIRST NAME:		MIDDLE INITIAL:	
COLLEGE-WIDE ID:				
ADDRESS:				
PHONE:		E-MAIL:		
LAST SEMESTER ATTENDED AT WSC:		REASON FOR LEAVING:		
All returning students are required to follow core requirements established for Fall 1998. Students are allowed to return under their original major. If you wish to change your major, you must submit a change of major form signed by the appropriate department chairs after you have been approved to return.				
MAJOR:				
OTHER COLLEGES ATTENDED SINCE LEAVING WSC, INCLUDING DATES AND CREDITS::				
Institution:	Credits Earned:	Dates Attended:		
Institution:	Credits Earned:	Dates Attended:		
If you have repeated a course, through transfer work or directly at WSC, please remember to file a "course repeat form" so your GPA will be recalculated accordingly.				
Please request that official transcripts of all college-level work taken since leaving WSC be sent to the address above, this course work is regarded as domestic credit and may affect your eligibility to return and/or your academic standing at the end of your first semester back.				
Disciplinary and Criminal Conviction Information – required for all returning applicants				
Have you ever been involved with any disciplinary action at the University? <input type="checkbox"/> yes <input type="checkbox"/> no				
Have you ever been refused admission to a college or university for disciplinary reasons? <input type="checkbox"/> yes <input type="checkbox"/> no				
If you answered yes to either question above, enclose an explanation on a separate sheet. The university's dean of students, or the high school guidance counselor, as appropriate, must also submit a letter of explanation. Your request to return will be considered incomplete without this information.				
Have you ever been convicted of a felony? <input type="checkbox"/> yes <input type="checkbox"/> no				
If you answered yes, enclose on a separate sheet an explanation of the circumstances leading to criminal conviction. Your request to return will be considered incomplete without this information.				

I understand that I must comply with the rules, regulations, policies, fees, and other charges, courses of study, and academic requirements that appear in the most recent Westfield State University Bulletin.

STUDENT SIGNATURE: _____	DATE: _____
--------------------------	-------------

For Office Use Only			
Last Semester Attended: _____	Reason For Inactivity _____	Holds: _____	
Last Academic Standing: _____	Credits Earned: _____	GPA: _____	
Readmission: Approved	Declined	Date: _____	Dean, DGCE or Designee