



**Board of Trustees**  
Audit Committee

1:00 p.m.  
October 13, 2020

Virtual Meeting via Zoom

A live stream of the meeting for public viewing will take place at the following link:  
<http://www.westfield.ma.edu/live>

---

- |   |                         |
|---|-------------------------|
| <b>1. Call to Order</b>                               | Trustee Boudreau        |
| <b>2. Minutes</b>                                     |                         |
| a. June 25, 2020                                      | Trustee Boudreau        |
| <b>3. Items for Information</b>                       |                         |
| a. FY20 Payment Card Industry (PCI) Assessment        | Alan Blair              |
| b. Office of the State Auditor: Performance Audit     | Stephen Taksar          |
| c. Department of Education: Final Audit Determination | Daniel Forster          |
| <b>4. Items for Discussion</b>                        |                         |
| a. Audit Committee Charter                            | Stephen Taksar          |
| <b>5. Items for Action</b>                            |                         |
| a. Motion – FY20 Audit Report                         | O'Connor and Drew, P.C. |

**Attachment(s):**

- a. Minutes (Draft) 6-25-20
- b. FY20 Payment Card Industry (PCI) Assessment
- c. Department of Education Final Audit Determination
- d. Audit Committee Charter
- e. Motion – FY20 Audit Report
- f. FY20 Audit Report