



Procurement Office

333 Western Avenue Building 333
Westfield, Massachusetts 01086-1630
Fax (413) 572-5610

THIS IS NOT AN ORDER

Date: February 11, 2019

Westfield State University is seeking responses for: Campus Clothing Bid

WSU Bid No.: #2019-012

Opening: February 26, 2019 @ 2:30pm

Bids must be in the Procurement Office before the opening date and time noted above at which time they will be publicly opened and read.

Department: All campus departments and groups

Contact: Steve Scibelli via email at sscibelli@westfield.ma.edu

Delivery: Free of all charges to: Westfield State University, 577 Western Avenue, Westfield, MA 01085

- Please submit 1 original and 1 copy of your bid.
- Bid number must be listed on the outside of the envelope
- Please return this form even if no bid.
- Your bid may be rejected if all blanks are not filled in.

It is incumbent upon the responder to ensure the bid arrives in the Procurement Office on time.

Westfield State University reserves the right to award the bid to more than one vendor

Westfield State University reserved the right to reject any or all bids if it is in the best interest of the University.

Full award is contingent upon availability of funding.

Bids must show unit, extended and total prices.

Bid must be signed in ink.

Firm Name _____ Street _____

Name (printed) City, State, and Zip

Signature _____ Telephone # _____

Fax # _____ Email _____

Federal ID # _____ [9 character Federal Employee Identification number (issued by the IRS)]