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| Strategic Planning Committee Meeting |
| Minutes | December 15, 2011 | 12:30Pm | Mod Hll Conference RM |
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| Note taker | MJ Bull |
| Attendees | **□**Gabe Aquino **□**Marijoan Bull **□** Joseph Camilleri **□**Junior Delgado **□**Vanessa Diana **□**Tian-jia Dong (spring) **□** Kelly Galanis **□**Linda Hogan Shea **□**Mark Horwitz (fall)**□**Brian Hubbard **□**Christine Irujo **□**Brad Knipes **□**Brenda Lucas **□** Ryan Meersman **□**Nicholas Newsome **□**Carol Persson **□**Carlton Pickron **□**Laurie Simpson |
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| Agenda topics |
|  | HAND OUTS | MJBULL |
| Discussion | The following documents were handed out: (1) table summarizing the comments received via fac/staff and the forum meeting on the draft Mission Statement; (2)Background material to be used in developing the Vision Statement; and (3) “Homework” assignment for break to be prepared for the January dinner workshop on goal setting. |
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|  | Vision Statement | L. SIMPSON |
| Discussion | Laurie ran through the presentation she had given at the open forum which introduced the draft mission statement and values to the campus community. The presentation also described the SP process to be followed for the rest of the year. She was thanked for her work. |
| It was noted that the forum, and a follow up email, called for response to the draft mission/values. One of the handouts summarizes the comments received to date.  |
| Laurie presented four different vision statement drafts, with the objective of having members determine which format they preferred (long, short, etc,…). Brad described the purpose of a Vision statement, citing the MLK “I have a dream” speech as a good example. There was discussion but no resolution on length, with some preferring a paragraph, and some preferring a longer version. The group also started to cull through the background materials (survey responses from 2010; SP Retreat drafts and comments from 2011; and the draft statements) pulling out what elements the group could agree should be part of the vision. A list was generated (see attached).There was an extensive discussion on Academic Strategic Planning. Recent events (Union vote to disband committee) and concerns raised were discussed, especially as they are relevant to the work of overall Strategic Planning. It was agreed that there are many initiatives which affect the work of Strategic Planning including the BHE Vision Project, LEAD, SAP, Long Range Planning, and issues such as changes in Veterans’ needs, online learning, and the future role of higher education. We will need to learn about and consider all of this in planning for the next five years. |
| Action items | Person responsible | Deadline |
| Take elements identified and draft Vision Statement from one of the existing forms. | MJ Bull |  |
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|  | ANNOUNCEMENT | MJ Bull |
| Discussion | All members should review the Homework (see attached) and access the background/Environmental Scan documents through the portal Strategic Planning link. |
| We will convene in January on **Wednesday January 25th from 4:00 – 7:00 in the Tekoa Room** to discuss the Env. Scan and engage in a goal setting workshop. |
| Members are encouraged to identify and additional trends, facts, programs, etc. that would shape our priorities and direction for the period of 2012 – 1017. |
| Action items | Person responsible | Deadline |
| All members should review the Homework (see attached) and access the background/Environmental Scan documents through the portal Strategic Planning link | ALL | January 25, 2012 |
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