**Staff Emeritus/a/x Nomination Form**

**Westfield State University**

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| Nominee:  Address/Contact Information: | | | |
| Date of Hire: | | Retirement Date: | |
| Nominator Name:  Address/Contact Information: | | | Date: |
| **Base Criteria:**  Nominee is retired from full-time, benefitted service at Westfield State.  Nominee served in full-time capacity at Westfield State for a minimum of 10 years.  Nominee is not employed as a member of the full-time staff of any other school, college or university. | | | |
| **Check all that apply** to your nomination. Please provide a detailed line of reasoning. | [ ] Substantive, sustained achievement at Westfield State in **Service to the University or community.**  **Explanation:** | | |
| [ ] Substantive, sustained achievement at Westfield State in **Service to field**.  **Explanation:** | | |
| [ ] Substantive, sustained achievement at Westfield State in **Service in support of institutional values.**  **Explanation:** | | |
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| After completing the above, print this form, sign, and send to: Human Resources Office, Attn: Meagan Woodruff  It may also be submitted with an electronic signature to [mwoodruff@westfield.ma.edu](mailto:mwoodruff@westfield.ma.edu). **Deadline for submissions is Friday, October 7, 2022.** | | | |
| **Signature:** | | | |
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