



Board of Trustees

Finance and Capital Assets Committee

9:00 a.m.
October 12, 2022

Arno Maris Gallery, Room 201, Ely Hall

A live stream of the meeting for public viewing will also take place on YouTube at the following link: <https://www.westfield.ma.edu/live>

For information about Westfield State's COVID-19 procedures, visit: www.westfield.ma.edu/covid

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| 1. Called to Order | Trustee Salehi |
| 2. Minutes | |
| a. June 28, 2022 | Trustee Salehi |
| 3. Items for Information | |
| a. Travel Expenses of the President and the President's Direct Reports: July 1, 2021 – June 30, 2022 | Lisa Freeman |
| b. Fixed Assets Inventory Progress Report | Steven Scibelli |
| 4. Items for Action | |
| a. Motion – Vehicle Purchase (Ambulance) | Christopher Perkins |
| b. Motion – Student Travel Policy (4040) | Stephen Taksar/Maggie Balch |
| c. Motion – FY23 Operating Budget | Stephen Taksar/Maria Feuerstein |
| d. Motion – FEMA Reserves Request | President Thompson/Stephen Taksar/
Leslie Rice |
| 5. Items for Discussion | |
| a. FY24 Budget Planning Assumptions and Timeline | President Thompson/Stephen Taksar |
| b. Five-Year Financial Forecast Update and Reserves | Stephen Taksar/Maria Feuerstein |