STUDENT GOVERNMENT ASSOCIATION

AGENDA

Tuesday, November 28, 2023 @ 5:30 pm

Ely 017 (SGA Room)

I. ROLL CALL: Timothy Allen, Patty Sowa, Jakayla Leary, and Eri'yan Baker were absent.

II. APPROVAL OF MINUTES FROM: November 14, 2023 The minutes were approved pending changes

Isabella Moniz: Last week when I gave my report I got James email incorrect so if that could be changed to the correct email that would be great.

III. PRESIDENT'S REPORT: Nicholas Smith

I hope you had a good break. I realized that four days were not enough time for a proper break. However, a few days of rest were still good nonetheless.

I only have a little for my report today. Dan, President Thompson, and I had our monthly meeting two weeks ago. We discussed President Thompson's ideas to work with staff and students to focus on learning outside the classroom, with more hands-on experiences instead of lectures.

There is an open house next Saturday, and we need your help! As a senate member, you should attend events like this to discuss SGA for potential owls. This is your time to share your experience here at Westfield State University, so please fill out the signup sheet to come and help represent SGA. You are all expected to help out if you are around and not working as a tour guide or representing another club or organization. The open house is on December 9th from 11:30-2:30, which includes set up and break down times. You do not have to be there all day, but you are expected to be there for at least a bit.

We'll be tweaking the format of these meetings, so I'm letting you all know. As you saw today, we'll give our presenters a time limit to speak. If there are important topics, we can extend the time for them. But overall, we want to ensure that our meetings are shorter. Nothing will concern any of you in the Senate; I want to let you know that we're changing things a bit to make them smoother. This also means following Roberts's Rules of Order more closely, so moving the meeting along is nothing personal. I want to be more aware of everyone's time because the longer meetings go, the less time we have to be students. Also, your questions should be more on-topic, not personal anecdotes. I'm happy to meet with any of you after the meetings and collect any lingering questions for our presenters to get you more answers. Our presenters are also always receptive to meeting with students, so I can help facilitate anything like that if you have any big questions or ideas

A. Interim Director of Health Services: Kelly Palm

You guys can you hear me yes I'm so thank you so I'm telling you know some of you know me some of you don't so I'm just going to give an update on who we are where we are why we're here for you guys and then also take any questions you have certainly feedback or suggestions always welcome so we are located right here on campus in the back of Scanlon and anyone doesn't know it's kind of Kitty corner to the back of the dining comment there's a rainbow crosswalk that leads right to our door we're open Monday through Friday we now have walk in hours 8:30 to 10:00 Monday through Friday we have gone to all appointment with everyone else in the pandemic and now we're sort of doing a hybrid so 8:30 to

10:00 you can just walk in no appointment needed if you wake up feel crappy or you can call and we'll predominantly get in the same day unless you call it like 5:00 then we'll talk to you and see if it can wait until the next day but we pretty much offer same day appointments we are free so we do not bill insurance the only time that we would ask for your insurance is if something has to be performed or obtained or run off site so a prescription that's written by me is free but at the pharmacy you might have to pay for whatever your copay is for that prescription if you fall down and I send you for an X-ray Bay state imaging will bill your insurance but they'll not be your bill out of health services and we're usually pretty clear if that comes up in the visit if there's something that we're going to incur a charge to somebody's insurance since we started over it in the visit but you guys have general questions about I'm happy to talk about that so I was just going to go over sort of the services some of you probably know some of them but you know all that I think it's good there's always things that people don't know on campus about what we do so who are we we're for nurse practitioners so we're fully licensed medical providers just like you would see at an urgent care or even the ER so we have full prescription of authority can order imaging sort of whatever is needed and there's four of us you'll get to see whoever you can request people but if not you'll just get the next available appointment with any of us myself included and then three others so we do health education if you just want to learn more about something come on in and talk to us about a topic if I don't have the answers we don't have the answers we'll get them if you want us to come talk to you about a topic like here or anywhere else at dorm happy to do outreach outreach give me a topic and I'll make a presentation help you make one I do a lot of tabling in the DC I will be there this Friday from world aids day with tapestry health from 11:00 to 1:00 so come visit me we'll be giving out some free stuff so that's it on education we do prescriptions like I already said we can send them to any pharmacy that you want on that note we just started this semester of three pharmacy delivery because I understand that everybody has a car and it's not an easy walk if you don't feel good to get to any pharmacy so we are working with stop and shop Westfield so the prescription has to go through them they have to fill it but they will deliver it here to health services for free so if it gets to them by like I think it's noon it'll be same day delivery so it'll get there that afternoon if it's after 12 it'll get there the next day we any prescriptions we send can be done that way but also an outside provider that you want the prescription delivered just call and you can transfer the prescription to stop and shop or you can have your provider do that so it doesn't have to be written by us if you have a prescription from an outside provider you can have it delivered through stop and shop and So what are we doing health services typically urgent visits so if you don't feel good that we do like urgent care visits so we have on site rapid flu mono strep COVID pregnancy urinalysis anything done and performed and completed in health services is free but say I need to do a lab we're not a laboratory that needs to go to um they stayed reference labs they would bill your insurance just to run the labs so like a complete blood count or a mono blood test that we need to send those things would have to go through Bay States reference labs but another new thing that's here is if you need blood drawn either because we order it or because another if you have a provider on the outside and you need occasionally or cereal on a certain time thing schedule you we can draw it for you and send it from so you don't have to go to get your blood drawn at Bay State noble anymore we can do it right and health services there's a couple of us that draw so we do people health so any human anybodies will do people health STI testing and treatment we do that in health services those typically are send out labs we also educate people it's great that young people can be on their parent or guardians insurance until they're 26 I highly recommend it health insurance is expensive and it stops so stay on that person's insurance however you're an adult in my world at 18 so if you're concerned about your privacy there was a law passed and we can tell you about that the way that you can keep your information private especially regarding sensitive stuff we do all types of contraception we provide free emergency contraception in health services so it is now it was off briefly it's now back on the get app so it's free and health services it's also available on the get app for $14.00 for like off hours weekends I would say that that's a big area that I I'm trying to get more education out about because Plan B that $50 emergency contraception is probably the biggest rip off on the market so you can get it on Amazon for about probably 8 to $10 a dose so the key is to get it before you need it the reason that people will pay $50 is because they're stressed out when they're buying that and it is time sensitive so maybe you don't have time for the five days it needs to be taken within three so always happy to answer questions about that but it is on the get app and it is free and as part of a visit just so that we can do some education and talk about like more effective ongoing contraception but it's totally free in health services we also do pap smears and health services this fall we did three flu COVID vaccine clinics here on campus mark our friend from stop and shop also because the delivery with us and we did one COVID and we're doing another COVID vaccine

clinic tomorrow early 003 I sent out another link today and it's on the presence app so that'll be our last one for the year so we haven't gotten your COVID vaccine the latest one haven't had it in the last 60 days you can get this one it's the latest one out it's Pfizer brand if you have any questions or set me know I already checked out outreach events we do giveaways follow us on Instagram sometimes we give out food prizes that look for something to give out this Friday for a little quiz or something you have to learn something and then we'll do that told you about the labs imaging stuff that had to be sent off site but we can order it no problem and specialty referrals we're happy to help if it's something that we don't do or can't do if there's services that we don't offer at this time we're happy to help you figure out how to get those services so sometimes it's important injury right you need to go see an orthopedic person New England orthopedic surgeons we have a relationship with them they also have walk in hours for certain contraceptive services because we don't bill insurance we don't do ID's or nexplanon something in the arm so we can refer you to GYN Planned Parenthood tapestry they all do that so if we don't offer it we don't do gender forming hormone therapy yet at this time but we can certainly help you to trans health Northampton has been out here on campus they're awesome and they are great we can refer to them that is all I have I don't want to take up too much time but I'm happy to answer questions thank you for giving me the time to update you guys.

i. Brandon Rita: I think that you all do great work at health services but I feel as though I didn't really know about any of the services that you provided to students on this campus throughout my time going to this school so I just think that an outreach would be a beneficial thing to so that you create a four year long relationship with them since Day 1they know you all and that you will always be able to see the same people. I learned a lot of things even right now.
ii. Kelly Palm: I do this during orientation but it is in the workshop section of things. I would like to be given more opportunities to talk to people because I talk to someone and they are shocked that I can write them a prescription. I will definitely circle back to me on this because I totally agree and value that feedback and really want to get the word out there more about all of the wonderful services that we provide.
iii. Daniel Currier: Did anything come as a result of the consultant who came down last year in order to evaluate health services?
iv. Kelly Palm: they're asking that yes so last year there was a healthcare consultant that came and looked I think it's a goal to have a Wellness Center to have us physically closer to the counseling center I'm not sure where that's going to happen yet our space both of our spaces don't really seem conducive to one of us moving but we are definitely trying to work closer together as a Wellness Center so we're collaborating more while also being extremely sensitive to people's confidentiality and HIPAA and privacy so a lot of times it's up to the student but it makes my job easier and the counseling job center or the job counseling center jobs are easier if we collaborate because I don't know what meds they're prescribing they don't know so if I don't know what meds you're on that I could prescribe something so we are definitely working closer together if we have students that are going to to have medical transports if it has a mental health component if it doesn't have a mental health component then that's me but if it hasn't and then that tends to be both of us if somebody seeks care off campus so we are trying to become more of a one Wellness Center at this time there was no change as far as like the billing aspect which I think is good but stay tuned for like if there's going to be a location that we could all be together in that is the goal.
v. Desiree Brown: Is Health Services available to commuters? And also are physicals available at health services for both commuters and otherwise because that would be super convenient for some people who struggle to find time with a doctor at home and it would be easier for them to just do it on campus?
vi. Kelly Palm: In health services and the counseling center we see commuter students no difference we see undergrads so if you're an undergrad it doesn't matter whether you live on campus for canoe and all the same services as far as physicals we're not offering them at this time but it's definitely something I'm thinking about especially for athletes well not just for them but they often run into they have to have a physical within six months of the start of their sport and so they could have already had one and then it so we are definitely looking into it we haven't done it because they tend to take longer and they're one of those things that if you

can't fill for it takes a long time but we are definitely looking at it to offer it in some way and I appreciate the question if you think that that would be again we're here for the students so if there's if I can say yes to student questions I will say yes but we see commuters yes game services anytime.

IV. BOARD OF TRUSTEES' REPORT: Daniel Currier

Tomorrow, Joseph & I will be attending a staff meeting for the Center for Student Success & Engagement to discuss how SGA and CSSE can work together to support our fellow students. CSSE, for those that don't know, encompasses a variety of academic support services, including Urban Education, TRiO, Academic Advising, Veteran & Military Services, and much more.

I will be meeting again tomorrow with Sarah & Jack to refine our Common Hour Policy proposal. I am pleased to report that progress continues to be made on this proposal. Feedback will continue to be garnered from key stakeholders, including faculty, prior to our submission to Governance.

Finally, you'll recall that Jack & I met with Carden Brown, the Intramurals Coordinator, and Athletics Director Dick Lenfest regarding the need to effectively market intramurals on our campus and how to get more students to go to varsity athletic games. This conversation was productive for both sides. In response to this meeting, SAIL will be meeting with the Intramural Coordinator to share best practices and detail how we can support them. Some work has already been done on the varsity athletics side, with games beginning to be publicized on the Nestwork thanks to work-study students in the SAIL Office, and a revamp of the Frequent Flyer Program, which rewards students for attending ten athletic games, is underway.

i. Sarah Harrington: For the frequent flyer program thing are you planning to do a hole punch again.
ii. Daniel Currier: No, so the idea and this is something that of course you have to continue working with athletics on to ensure there's training and whatnot they'll be scanning with the Nestwork using your QR code it automatically tracks through an experience portion on the Nestwork that you've gone to 10 events that are labeled athletics so you don't have to carry around the card and hopefully someone will hole punch it.

V. VICE PRESIDENT'S REPORT-STUDENT LIFE:

A. Food Services Report: Adam Carpenter

I have a few quick updates from the food services committee meeting which occurred Friday November 17th. The first thing to mention is some updates on the hydroponic garden and some of the information regarding that. The garden will be in the DC where it is and will be predominantly for the purpose of growing herbs which are expensive and saving money in the long term. There will be a cycle where something is being produced every week for the whole year according to reports. This project will cost $15,000 plus $300 per month in order to pay for the seeds. This will be a way of saving money in the long term because of the high prices of these products.
The second big point of discussion was the wall which has been put up in the DC and what is up with that. The wall was put up to prevent dust and other particles from spreading into the dining area. The reason for the reorganization of the dining common is a result of a pressing need due to damages which would have led to the counter falling off of the wall in the near future. This made this a pressing need. They are tearing out the falling cabinets and counter and replacing them with new ones. This will be a custom project due to the shape of the space which isn't conducive to a generalized product. This will also be matched with countertop behind the cashier. There is no final timeline for this project but a cost has been approximated at 300k.

My final updates are that the food show in the DC will be taking place tomorrow, November 29th where vendors will come in and that for an expanded menu in Owl Café there will be a bento box option looked into for that location.

VI. VICE PRESIDENT'S REPORT-ACADEMIC LIFE:

A. University Curriculum Committee (UCC): Scott Doan

UCC meet on November 17th to adjust and review courses in Education and Economics. Unfortunately, only being able to meet the matters of only the education courses. Starting with EDU 0329, revisions to title of courses in related area was changed from "Methods to teaching through science" was changed to "Methods of teaching; Science" and course description of requiring a B or better was put in Motion was passed and then a motion to reconsider was brought forward, to then revise the bulletin description. With Education 0339 (Advanced application in teaching in learning), additions to bulletin description were made, also describing a B or better is required, in order to advance to practicum and a prerequisite of a 0329 and a B was required. Then an added co-requisite of 0340/0341 With Education 03XX (Creative arts for young children), the new undergrad course had revisions to grammar and change in language were motioned and passed. With Education 03XX (Interdisciplinary Curriculum in child care and early education), the new undergrad course was revised in bulletin description and field hours. Was then motioned and passed. With Education 03XX (Play in early childhood education), new undergrad course, course revision in description were motioned and passed. With Education 03XX (Policy and advocacy for child and family well-being), new undergrad course, course revision in description were motioned and passed. With Education 0378 (Behavior supports for student withs emotional and behavioral disorders), course revision of the title were made, now named to "Behavior supports for students with disabilities". Next prerequisites of 0319 and 0354 were removed. Then a change was made to the bulletin description. With Education 03XX (Administration and leadership in early education and care), course revision in the description were motioned and passed.

B. Academic Policies Committee (APC): Joseph Bonilla

During our last Academic Policies Committee (APC) meeting we discussed the existing policies for cataloging/archiving governance committee minutes and the like. We also reviewed a proposal by the Health Sciences Department and moved to table for revisitation during a later meeting after edits.

Additionally, I wanted to report that APC is looking for a temporary student senate member to join us during our meetings as one of the current student members is unable to attend meeting for a while. Please see me after this meeting if you would like to join APC.

We will meet this Friday from 1:40 – 2:55 PM. Please let me know any questions you may have after this report

V. VICE PRESIDENT'S REPORT-STUDENT EQUITY:

VII. VICE PRESIDENT'S REPORT-FINANCE:

A. Informational Technology Strategic Advisory Committee: Jacob Constant

Hello everyone, I am Jacob Constant and I am a Representative at Large. I am reporting today on the Student Experience a subcommittee of ITSAC the Information Technology Strategic Advisory

Committee. Student Experience met yesterday and we talked about different issues that students are having on campus from academic buildings to resident halls.

We brought up the ongoing issues of how students want to be able to print from their own devices and how useful it would be if it was a thing and we know that it is in the work. Wifi issues both in academic buildings with EDUROAM and in resident halls with RESNET. Bringing up issues about how devices connect and disconnect often as well as just having issues in general. The positive and negative things about the new myWestfield portal. We brought up that we have all heard multiple people talk about their good experiences with the new portal as well as some having some minor issues with not having everything being explained as well as what it could be. I also mentioned that I had sent a document to Eric Patrick of ideas that I had come up with as well as ideas that I had gotten from some of my friends around campus.

We also talked about new ideas for surveys and possibly trying to utilize the new myWestfield cards and possibly add a survey card that could be used by all departments on campus, where we can have most surveys in one spot. I was asked to generate a survey that we can come back to at the next committee meeting to expand the survey. Some of the ideas that were mentioned in the meeting to include in the survey were:

- How important is myWestfield to you?
- How well does it work?
- A box to expand if they have some issues with it
- How do students feel about how printing is right now on campus?
- Wifi on campus
- Technology in the classroom
- Rank what is most important to you on campus with technology

If any of you have any possible ideas of things that I can add to the survey feel free to mention them after this report or email me at jconstant3470@westfield.ma.edu. I hope you all enjoyed my first report!

i. Sarah Harrington: Congratulations on your first report. Alan Blair and I worked on a little flyer which should have been filtered around the academic buildings telling you the difference between RESNET and Eduroam because some people didn't know the difference in terms of what buildings to use it in. So it is a QR code to scan which will give you pictures and videos which provide you with that information.
ii. Jacob Constant: Thank you
iii. Adam Carpenter: Just as a quick point of information as someone who set up like up like 400 phones on the Wi-Fi this semester, when it comes to the Wi-Fi connection dropping in and out make sure that the private Wi-Fi address setting on the phone is off because that is a pretty frequent cause of the Wi-Fi disconnecting.
iv. Chris Piro: I did want to mention that the new MyWestfield portal while I like it, it might take a lot of students some time to get used to. I've noticed that it is very disorganized. It personally took me about a minute and a half to two minutes in order to find the myhousing portal and the degree evaluation application. So is there a certain reason why there is no cohesive format to the portal? So like what was the logic behind them coming up with the format?
v. Jacob Constant: I don't have an answer for you

vi. Daniel Currier: As a point of information, you can customize it the way you'd like so you can have let's say your schedule on the home page you can have your student employment on the home page and then there's going to be a lot of changes we may I know with my student employment project will probably change as well but you can customize the way like.

VIII. VICE PRESIDENT'S REPORT - PUBLICITY: Elizabeth Mercer

I hope you all had a good break. 3v3 basketball donation with canned food is tonight at 6pm in Woodward. Covid Vaccine clinic is tomorrow in Ely 003 from 10am to 2pm. The financial CARE package is tomorrow at 3:30 in the CARE center. Thrifty Thursday is at 6pm in the Owls Nest. Pain and Purify is at 7pm in the Owls Nest hosted by the class of 2027. Lego Bingo is Friday at 8pm in the Wilson Auditorium. The NYC trip bus leaves at 7am on Saturday. Congratulations to the senator of the month who always asks questions, meets with Joseph one on one to learn how to help committees out more, is active in the APC committee, and has also stepped up when we needed help with SGA events and CAB events. Thank you Brandon Rita! Also, next semester if you're interested in being on the Owl Ball committee and Blue Key committee, see me after the meeting. The Owl Ball is an annual dance that SGA holds at the Tekoa Country Club. Last year, the committee decided on decorations, food, marketing projects, and the theme. This is a fun committee that meets about once a week next semester. The Blue Key committee collects people's entries for the Blue key award, meets once, and through process of elimination, decides who is the most fit candidate for this honorable award. If this interests you, I'd love to have anyone on the committee with me. Also, if you are interested in being in a video showcasing what you have done this year, stay after the meeting to get more information.

i. Austin Morgan: As a point of information, Lego Bingo is in the dining hall and not Wilson Auditorium and it is also at 9pm and not 8pm.

IX. EXECUTIVE SECRETARY REPORT:

X. PARLIAMENTARIAN REPORT:

A. Rules and Regulations: Ethan Haynes

Good evening, everyone. The rules and regulations committee met today. We reviewed a single constitution. After review of the "First-Generation student affinity group" constitution we unanimously approved the constitution, pending a minor change. The rules and regulations committee also reviewed Article 11 of club constitutions, or better known as the "Recognition of Safety and Waiver of Liability". This is required of all clubs to approve of and adhere to if there are any injuries or damage of any kind. Under section 1, subsection C, the current language uses he/she pronouns. I feel this is not updated with today's times and with assistance from Laura, the Rules and Regs committee unanimously approved the changes to the waiver. If you have any questions please feel free to ask or If you need to reach me individually, my email is parli.sga@westfield.ma.edu and my office hours are: Monday 12:30-1:30Tuesday from 12:45-4:00Wednesday 12:30-4 pm

XI. COMMUTER COUNCIL AND CLASS COUNCIL REPORTS:

A. Commuter Council Report: Fabian Morales

On Monday, November 27th members of Commuter Council met in the afternoon to chalk around campus for the second time to help publicize the Commuter Appreciation day taking place November 28th. On various locations such as bus stops, and common sidewalks around campus. Today, November 28th was the first ever Commuter Appreciation day here on campus. We had breakfast served, chicken, waffles, bacon and refreshments of coffee and water. Headphones , umbrellas and car air-fresheners were also given out and very appreciated by the commuter community. This event was a great success, with 75+ students entering our give-away and many commuters utilizing the

suggestion box. We had a great turn out with continuous foot traffic in and out of the commuter lounge. Thank you all for your support in creating this day of appreciation and we are very enthusiastic about future commuter events.

XII. UNFINISHED BUSINESS:

XIII. NEW BUSINESS: (Requires majority vote to be opened)

XIV. ANNOUNCEMENTS:

i. Adam Carpenter: This is a final reminder that when it comes to reporting for any of your committees it is an expectation that you are to give your attention of reporting to both Nick and I so that the dynamic agenda can be made by 12 noon on Monday and then your report is expected to be in my 3pm on Tuesday. This is essential that the report is in by this time unless you have made a specific arrangement with me beforehand. From now on, this will be strictly enforced and if I have not received your report by 5pm at the absolute latest on Tuesday, you will not be allowed to report for that week.
ii. Daniel Currier: The accounting a finance club is hosting CPA trivia so be there on Thursday. I know that many of you are not accounting majors and hate accounting but if you do want to come we will have prizes and pizza.
iii. Haley Kane: Breakfast with Santa in this Saturday December 2nd and we are still looking for a few more people to volunteers. At 8:30 we have 86 people coming and at 10:30 we have 106 people coming so if anyone is around we would really appreciate your help. We will have letters to Santa, Facepainting, and other crafts, and photos with Santa and also on Friday we are decorating the Tekoa room and the dining commons so if you will be around to help with that please do.
iv. Joseph Bonilla: Hi Everyone, I have two announcements, the first is that the division of JEDI is bringing two guest speakers to campus. They will be presenting on social justice and healing pedagogies and the second one is presenting on the Israel Hamas war.
v. Sarah Harrington: Congrats to Anderson on his first report last week. The other part of my announcement is about the FAFSFA this year and a change to the date which the FAFSFA will become available which is on December 31st which differs from other years because a law as opposed to the usual December 1st.
vi. Justin Wald: The class of 2026 has an event in the Uni MPR which is a writing notecard thing to fac staff and students that you are thankful for tomorrow and have a paint and sip in the same place on Thursday. You should come and have some fun mocktails, we are doing mai tais and margaritas.
vii. Austin Morgan: CAB and the class of 2026 are collaborating for Lego bingo and late night breakfast in the Dining Commons December first from 9 to midnight. Just an FYI they are closing Bistro last night that night and the staff is being moved over to the dining commons.
viii. Justin Wald: Wear PJs to Lego bingo for an additional bingo card.
ix. Sarah Harrington: I just want to be clear that the change to the FAFSFA is only going to be a thing for this year and it will revert to the normal date next year.
x. Nicholas Smith: Please give Adam a paper copy of your reports after you finish reading them so that he can file them on record before you leave the podium.
xi. Daniel Currier: Bills are out, pay your bill.
xii. Kaitlyn Egan: 171 days until commencement.
xiii. Laura Cafaro: A lot of these announcements have been reports so please report them there.

XV. ROLL CALL: Timothy Allen, Patty Sowa, Jakayla Leary, and Eri'yan Baker were absent.

XVII. ADJOURNMENT: The meeting was adjourned at 6:18 until the next meeting on Tuesday, December 5th at 5:30.

Please note that for accurate record-keeping purposes, SGA meetings are recorded and kept on file by the SGA Executive Secretary.