

MGMT 0344 Project Management

INSTRUCTOR: Raymond Wilson
E-MAIL: rwilson@westfield.ma.edu

TEXTBOOK: Contemporary Project Management, 4th Edition
By Kloppenborg
ISBN: 9781337406468

COURSE OBJECTIVES:

The main objective is to introduce you to the many tools available to project managers, and to help you understand the modern approaches to subjects like Quality, Communications, Role Definitions, Leadership and other human strengths. This is an extremely intensive course that will require discipline and stringent time management for successful completion.

Topics to be covered fall into four main groups:

1. Organizing Projects:

- Introduction to Project Management
- Project selection and Prioritization
- Chartering Projects

2. Leading Projects:

- Organizational Capability: Structure, Culture and Roles
- Leading and Managing Project Teams
- Stakeholder Analysis and Communication Planning

3. Planning Projects:

- Scope Planning
- Scheduling Projects
- Resourcing Projects
- Budgeting Projects
- Project Risk Planning
- Project Quality Planning and Project Kick-off

4. Performing Projects:

- Project Supply Chain Management
- Determining Project Progress and Results
- Finishing the Project and Realizing the Results